



Sustainability Report 2010 | 2011



# AN OVERVIEW OF PALM OIL PRODUCTION PROCESS



#### SEEDS

Oil palm is propagated by seeds which are produced by Kulim's own breeding laboratory or purchased from third party.



#### NURSERY

Geminated seeds in polybag are transplanted to nursery at the age of 3 – 3½ months. Field planting will take place at the age of 12 – 15 months.



#### **PLANTING**

Optimal plant density is 136 palms/ha with triangular patterns of 30x30 feet, based on various planting densities. During the first 3 years, oil palm are often intercropped with other suitable plants such as pineapple and banana.



### **RECEPTION**

FFB from the estates are unloaded from vehicles into hoppers. From the hoppers, FFB are loaded into cages for sterilisation and further processing.



#### **DELIVERY TO MILL**

All Fresh Fruit Bunches ("FFB") and loose fruits are then delivered to mill within 24 hours after being harvested.



#### **HARVESTING**

Fruit bunches are harvested using sickles attached to long poles. Peak time for harvest is about 7 – 13 years old.



### **STERILISATION**

Sterilised fruits are fed into a threshing machine using a tipper and inclined conveyor. The threshing machine separates the fruitlets from bunch stalks by the tumbling effects on the fruits in a rotating drum.



### **PRESSING**

Fruitlets in the digesters are mashed by rotating stirrer arms before being fed into screw presses to extract the crude oil from the fruit mash by pressure generated with a reduction of volume. Nuts are separated from fibers in winnowing column.



### **CLARIFICATION & NUT PLANT**

Oil is skimmed off into pure oil tank and then dried in a vacuum dryer before being pumped into the storage tanks. Nuts from the nut silos are fed to the nut crackers for cracking to recover the kernels. After drying, the kernels are stored in kernel bunkers before delivery to buyers.



BUYER



CRUDE PALM OIL ("CPO")



PALM KERNEL ("PK")

**ESTATE OPERATIONS** 



**MILL OPERATIONS** 

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# **INTRODUCTION**

# Welcome from the Chairman and the Managing Director

Welcome to Kulim (Malaysia) Berhad's ("Kulim") third Sustainability Report, which marks a time of significant change for our Company. Since our last report in 2009, we have divested our oleochemicals business and are in the process of divesting our foods and restaurants business. We have also acquired additional oil palm estates, allowing us to strengthen and develop our sustainable agri-business model. Our commitments to sustainable agriculture is now central to our business strategy.

We are also in the process of developing a substantial cattle business; the coming years will see a stronger strategic focus on agri-products. We believe food security to be a growing challenge in a world of nine billion people with rising living standards. We strive to be part of the solution to food security and sustainability.

Our oil palm operations continue to develop new sustainability initiatives and our commitment to the Roundtable on Sustainable Palm Oil ("RSPO") remains paramount. The RSPO is a leadership initiative, producers and stakeholders associated with the partnership can be proud of their achievements over the past years. The RSPO's international credibility and commitment to stakeholder inclusion gives it credibility and robustness. Although the standard is not without its faults, we have found that the benefits of RSPO certification to our industry far outweighs the costs, and that it represents the most responsible way to grow oil palm.

Over the coming two years, we will be building on our RSPO commitment and start to address stakeholder concerns over climate change and carbon emissions. We plan to work towards the publication of a full carbon footprint of our palm oil and will also be moving towards International Sustainability and Carbon Certification ("ISCC"). We cannot tackle climate change alone; we will work in partnership with peers and stakeholders. Just as we have learnt from others, we hope that our initiatives will provide inspiration and guidance to others.

In addition to tackling global issues, we have also made efforts at a local level, particularly in our commitment to being a great workplace for all our employees. In 2009, we pledged to do more for those at the lower end of the pay-scale. Since then, most of these employees have been given the opportunity to earn additional income, and housing and facilities provided to our employees have also been upgraded. We are also focusing on end-of-career training, contributing to fulfilling, active and decent retirement for our employees.

Most importantly, we take seriously our responsibility to keep our employees safe from work-related accidents and illnesses. We have tackled complex health and safety issues on many fronts and our performance has improved immensely. Nevertheless, it was with great regret that we saw several work-related fatalities in the past two years. All of us at Kulim offer our condolences to the families of the deceased. Decisive action has been taken to avoid such occurrences in the future.

Our commitment to gender equality is seeing positive results. Our Women OnWards' initiative goes from strength to strength, increasing opportunities for women at all levels. We are also supportive of the recommendations adopted by the Government and Bursa Malaysia that 30% of decision-makers in PLCs should be female. Perhaps such targets will one day be obsolete, but our experiences show that support and encouragement of women is crucial.

We know from surveys and focus groups that our employees are generally happy to work for us. But in a very competitive labour market we need to do more to ensure that we do not lose talented staff to fast growing industries in Indonesia and Africa. We have focused on strengthening our decision making and management to allow for a better working climate, and this year, we are focusing on strengthening our remuneration packages and offering other benefits.

Whether global or local, we believe that even a medium-sized player, such as Kulim, can and should make a difference. The road to sustainability is not always easy, and setbacks can occur. But like our crops, we continue to grow and increase yields for people and the planet. We are poised for big changes ahead and we all look forward to the new challenges.

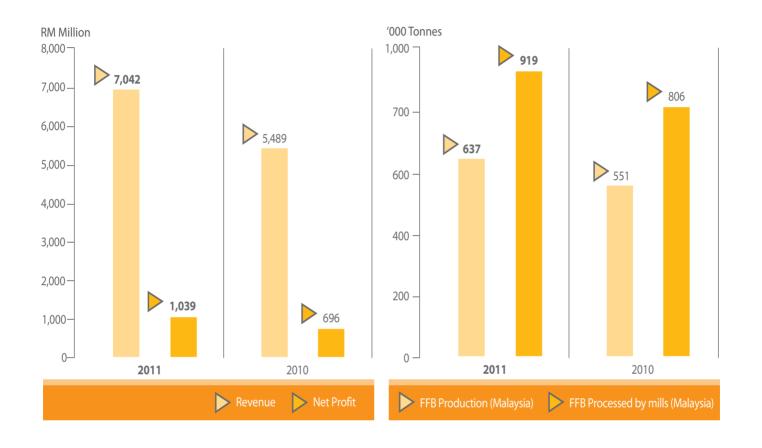
- Kamaruzzaman Abu Kassim Chairman
- Ahamad Mohamad

  Managing Director



# INTRODUCTION

# Kulim in brief



	2011	2010
Revenue (RM '000)	7,041,777	5,488,939
Net profit (RM '000)	1,007,866	695,826
FFB production (tonnes) *	636,761	551,223
FFB processed by mills (tonnes) *	919,307	806,297
Oil Extraction Rate (OER) **	20.20%	20.24%
Oil palm planted area in Malaysia (hectares)	34,570	34,413

<sup>\*</sup> Plantation in Malaysia

<sup>\*\*</sup> see item 1 under "Notes to Data"

ISCC certification

# **INTRODUCTION**

# Our commitments and targets

COMMITMENTS AND TARGETS – MALAYSIA PLANTATIONS			
TARGET	TARGET DATE (YEAR-END)*	STATUS AS AT 31 DECEMBER 2011	
People			
Establish a gender committee to promote diversity and address gender-related issues	2009	Achieved	
Rollout of identity card programme to all foreign workers	2011	Revised	
100% of external fruit to be certified	2011	2013 – revised	
Reduce lost time accident rate to 10	Maintain 2009's performance	Achieved – 5.8	
Reduce severity rate to 3.5	2009	Not achieved – 4	
Zero fatalities	2009	Not achieved – 1	
No breaches of excessive overtime	Maintain 2009's performance	Not achieved	
Assist Johor Corporation-owned estates in achieving RSPO certification	2010	Achieved	
Planet			
Reduce herbicide usage by 10% (base year FY2009)	2020	Achieved – reduction by 30%	
Reduce paraquat usage by 10% (base year FY2009)	2020	Achieved – reduction by 30%	
Reduce water usage to 0.7 tonnes per tonne of FFB (base year FY2009)	2011	Not achieved – 0.94 tonnes	
CDM projects launched for all 3 mills	2011	Launched at 1 mill	
CO <sub>2</sub> equivalents reduced by 90%	2011	Not achieved	
No increase in peat development	2009	Achieved	
No development in land containing one or more High Conservation Values	2009	Achieved	
No penalties for environment-related incidents	2009	Achieved	
Carbon footprint for the whole Group	2013	In progress	
Profit			
Achieve average FFB yield per hectare of 30 tonnes	2013	In progress	
Achieve average combined palm product extraction rate of 30%	2013	In progress	



2013

In progress

### Overview

Kulim (Malaysia) Berhad ("Kulim") is headquartered in Ulu Tiram, Johor, Malaysia, with manpower of 5,206 employees. Our majority shareholder is Johor Corporation, which has a 57.17% interest as at 31 December 2011.

First incorporated in the United Kingdom in 1933, Kulim was later listed on the Kuala Lumpur Stock Exchange (now known as Bursa Malaysia Securities Berhad) in 1975 and subsequently withdrew its listing from the London Stock Exchange in 1977.

From our beginnings as a rubber plantation company to our venture into property, hospitality as well as foods and restaurants businesses, we have undergone several restructuring exercises. The Group is now focused on its traditional business of managing oil palm estates in Peninsular Malaysia. The Group's Plantation Division (including interests in NBPOL) formed 46.35% of the revenue mix in 2011. The Division contributed operating profit of RM1.13 billion in 2011, an increase of 68.90% from 2010. As the largest and fastest growing vegetable oil globally, demand for palm oil will continue to grow due to increasing world population, rising standards of living and disposable incomes in developing countries.

In addition, we have an Intrapreneur Ventures ("IV") Division, which is involved in a diverse range of businesses. The IV Division supports employees and communities in complementary businesses, such as support services in palm oil industry and other non-palm oil businesses. The Group provides the financial backing and knowledge, creating opportunities beyond its core business. This division contributes about 5.63% of the 2011 revenue mix and is spearheaded by its subsidiary, Sindora Berhad. The companies in this division serve as potential growth drivers to be the strategic business divisions of the Group.

### **Group Financials**

For the year 2011, our revenue grew 28.29% to RM7.04 billion, as compared to the previous year. Profit before tax improved by 75.46% to RM1.36 billion in 2011, as compared to RM777.90 million in 2010.

### **Major Corporate Milestones**

Since our last report in 2009, we have divested our oleochemicals business and, subject to approval of relevant authorities, are divesting our foods and restaurants business in QSR Brands Bhd. We have also acquired additional oil palm estates in Peninsular Malaysia. As at the time of writing, our shareholding in our then 50.68%-owned Papua New Guinea-based subsidiary, New Britain Palm Oil Ltd ("NBPOL") has diluted to 48.97% following

issuance of approximately 5 million new shares by NBPOL. These developments allow us to strengthen and develop our sustainable agri-business model focused on Malaysia.

A number of significant corporate restructuring exercises were embarked upon in 2010 and 2011:

#### 2010

- In April, NBPOL acquired 80% stake in CTP (PNG) Ltd (now known as Kula Palm Oil Limited), bringing in additional 26,000 hectares of plantation land to the Group's landbank.
- Completion of equity swap in Nexsol (S) Pte Ltd and Nexsol (M) Sdn Bhd between Kulim and Peter Cremer (Singapore) GmBH in April. Following the exercise, Nexsol (M) Sdn Bhd became a 100% subsidiary of Kulim, while at the same time Nexsol (S) Pte Ltd ceased to be an associate of Kulim
- In September, Kulim concluded the disposal of NatOleo and its subsidiaries, marking the Group's exit from the oleochemicals business.

### 2011

- Kulim completed its capital restructuring exercise, involving a share split, issuance of bonus shares and free warrants in March.
- Kulim announced the acquisition of 6 parcels of oil palm estates measuring approximately 13,687 hectares and 2 palm oil mills from JCorp, for cash consideration of RM700 million.
- Sindora became a wholly-owned subsidiary of Kulim and delisted from the official list of Bursa Malaysia Securities Berhad effective 30 November.

The imminent exit from the foods and restaurants business would bring us back closer to our root. We welcome the opportunities that this will bring as greater demand are placed in agriculture.

Group's significant subsidiaries as at 30 April 2012



# Kulim (Malaysia) Berhad

### **PLANTATION & SUPPORT**

### INTRAPRENEUR VENTURES

### **FOODS & RESTAURANTS**

100% KULIM PLANTATIONS (MALAYSIA) SDN BHD

100% > SELAI SDN BHD

100% MAHAMURNI PLANTATIONS SDN BHD

100% ► PEMBANGUNAN MAHAMURNI SDN BHD

100% UNITED MALAYAN AGRICULTURE CORPORATION BERHAD

100% ULU TIRAM MANUFACTURING COMPANY (MALAYSIA) SDN BHD

100% PEPA FUTURES SDN BHD
SINDORA MILL

SINDORA MILL SINDORA ESTATE SG.TAWING ESTATE

94% KUMPULAN BERTAM
PLANTATIONS BERHAD

100% ► EPA MANAGEMENT SDN BHD

75% EDARAN BADANG SDN BHD

90% > PERFECT SYNERGY TRADING SDN BHD

100% ▶ OPTIMUM STATUS SDN BHD

75% KULIM CIVIL WORKS SDN BHD

100% KCW HARDWARE SDN BHD

100% ► KCW ELECTRICAL SDN BHD

100% KCW KULIM MARINE SERVICES SDN BHD

100% > KCW ROADWORKS SDN BHD

95% AKLI RESOURCES SDN BHD

90% > SPECIAL APPEARANCES SDN BHD

SW SUPERIOR HARBOUR SDN BHD

78% KULIM LIVESTOCK SDN BHD

100% EXQUISITE LIVESTOCK SDN BHD

75% EXTREME EDGE SDN BHD

100% ► SINDORA BERHAD

90% F GRANULAB (M) SDN BHD

75% ► PRO OFFICE SOLUTIONS SDN BHD

75% METRO PARKING (M) SDN BHD

51% ► E.A. TECHNIQUE (M) SDN BHD

31% > ORKIM SDN BHD

20% ► ORKIM SDN BHD

75% **EPASA SHIPPING AGENCY SDN BHD** 

90% MIT INSURANCE BROKERS SDN BHD

60% ► MICROWELL BIO SOLUTIONS SDN BHD

20% ► TEPAK MARKETING SDN BHD

80% ▶ JTP TRADING SDN BHD

75% > JTP MONTEL SDN BHD

75% RENOWN VALUE SDN BHD

75% KULIM NURSERY SDN BHD

100% ► PALMA BUMIMAS SDN BHD

100% THE SECRET OF SECRET GARDEN SDN BHD

60% ► KULIM TOPPLANT SDN BHD

49% NEW BRITAIN PALM OIL LIMITED

57% > QSR BRANDS BHD

51% ► KFC HOLDINGS (MALAYSIA) BHD

100% ► ROASTER'S CHICKEN SDN BHD

100% ► AYAMAS FOOD

100% ► REGION FOOD INDUSTRIES SDN BHD

100% ► AYAMAS INTEGRATED

POULTRY INDUSTRY SDN BHD

**CORPORATION SDN BHD** 

100% ► INTEGRATED POULTRY INDUSTRY SDN BHD

100% ► KFC INDIA HOLDNGS SDN BHD

100% KFCH EDUCATION (M) SDN BHD

100% ► KFC IC ASSETS SDN BHD

55% ► TEPAK MARKETING SDN BHD

100% ► PIZZA HUT RESTAURANTS SDN BHD

100% ► PHD DELIVERY SDN BHD

100% ► MULTIBRANDS HOLDINGS PTE LTD

100% ► PIZZA HUT SINGAPORE PTE LTD

55% KAMPUCHEA FOOD CORPORATION LIMITED

Scope of Sustainability Report 2010/2011

### Malaysia

At Kulim, we believe that growth and profitability require dedication to quality, productivity and sustainability. We are proud to be one of the earliest palm oil producers to be certified to the Roundtable on Sustainable Palm Oil standard in 2009. The Group is committed to its "30:30" initiative which aims to raise fruit yields to 30 tonnes per hectare and palm product extraction rates to 30%.

#### Estates and mills

Our estates are located in the southern part of Peninsular Malaysia, in the states of Johor and Pahang. As at 31 December 2011, the planted area of our estates is 40,974 hectares, of which over 90% are planted with oil palm trees.

Including crops purchased from outside the Group, our mills processed 919,307 tonnes of fresh fruit brunches ("FFB") in 2011, which is 14.02% higher compared to 2010. We purchased approximately 36.44% of our FFB processed from outside the Group in 2011. The oil extraction rate ("OER") for 2011 is marginally lower at 20.20% as compared to 20.24% in 2010.

Our land borders important national reserves, in particular the Endau-Rompin National Park. This means that agricultural practices need to be sensitive to biodiversity concerns. We are also restricted in our ability to expand the planted area and hire sufficient workers in Peninsular Malaysia due to the shortage of workers. The labour shortage was particularly pronounced during the first half of 2010, following the introduction of new regulatory requirements on the recruitment of foreign workers.

### **Research and Development**

We believe that focusing on crop quality and productivity will enhance growth. This is encapsulated in our ambitious vision of 30:30. In line with the best practices in the industry, we maximise the use of all inputs and waste products, reducing the operating costs to the minimum, thereby increasing operational efficiency.

The dedicated function within the Group which seeks out these operational efficiencies is the Research and Development ("R&D") unit, at the Kulim Agrotech Centre based in Kota Tinggi, Johor. The R&D efforts concentrate on enhancing agricultural practices, collectively known as Good Agricultural Practices ("GAP"). Examples of GAP include techniques for soil conservation, integrated pest management, controlled chemical applications and waste management.

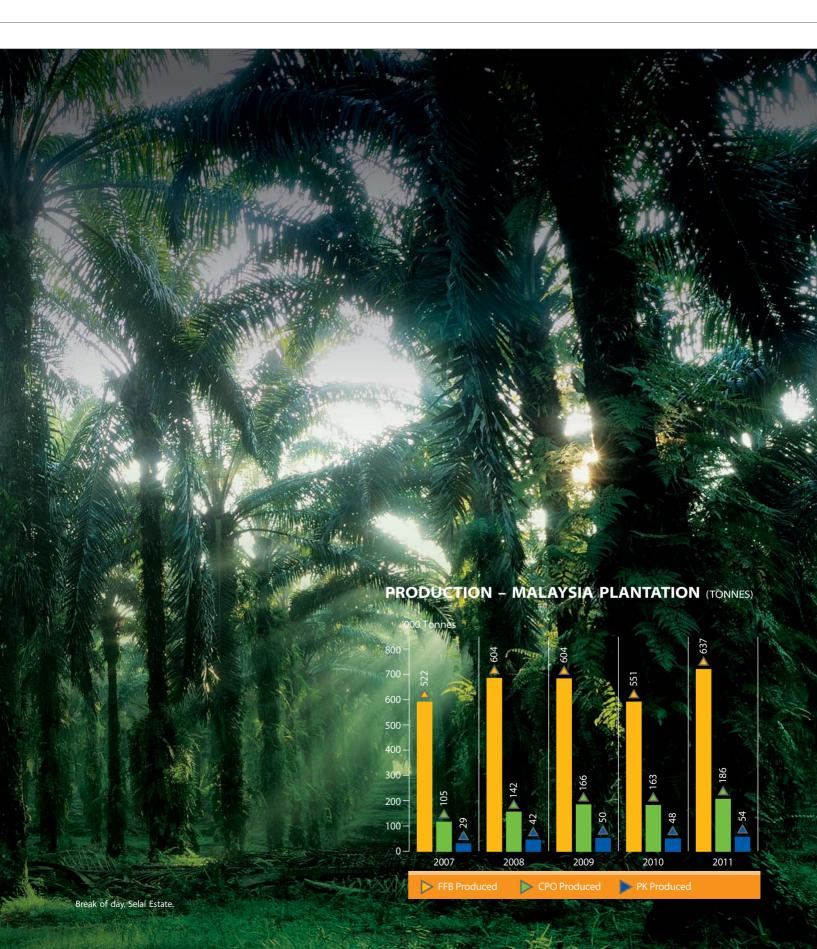
### **Roundtable on Sustainable Palm Oil**

Our commitment to the Roundtable on Sustainable Palm Oil ("RSPO") remains paramount. A voluntary standard, the RSPO's international credibility and commitment to stakeholder inclusion makes the certification credible and robust, though there are always opportunities for improvements. We believe that it represents the most responsible way to grow oil palm.

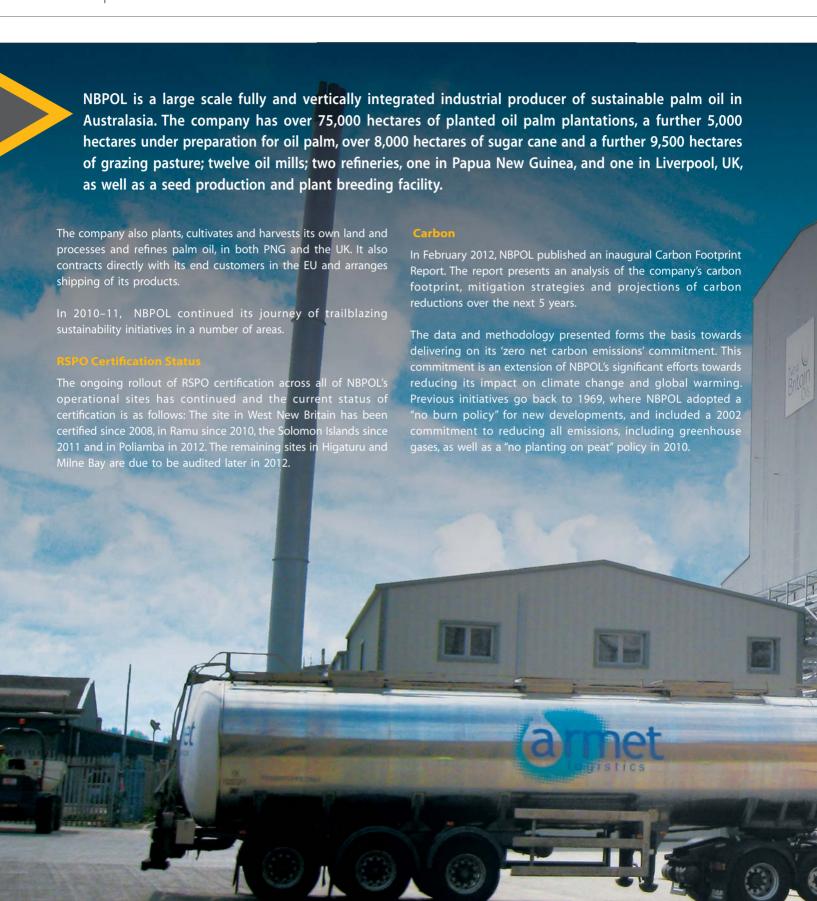
As at 31 December 2011, 18 of our estates and 3 mills were RSPOcertified, including Sungai Tawing Estate, which was acquired by exchanging one of our small estates with another plantation company in August 2009. Whereas Sungai Papan Estate and Siang Estate, of which the acquisition from JCorp was completed on 30 December 2011, were still under JCorp's RSPO certification as at 31 December 2011.

All our planted areas meet the stringent RSPO Principles and Criteria ("P&C") for sustainable palm oil production. The certified production from the mills excludes external suppliers.

As part of our RSPO commitment, we set a target to certify 100% of the FFB (processed by our mills) by 2011. We were unable to meet the target set due to the complexities in identifying relevant smallholders and as such will have to extend the timeline to 2013. In 2009, we started a programme to work with the Malaysian Palm Oil Board to start the certification process for the external FFB. The programme aims to spread the knowledge of sustainable agricultural practices to outgrowers. We recognise that the process of engaging outgrowers is challenging and complex due to issues such as tracking FFB from individual growers; however we are committed to this programme and have employed many strategies to address this area, including the development of a work plan for conducting awareness and training for the outgrowers and FFB traders.



Papua New Guinea and the Solomon Islands - New Britain Palm Oil Limited





Papua New Guinea and the Solomon Islands – New Britain Palm Oil Limited (continued)

### **Policy Development**

To ensure that all sites adhere to a robust and coherent set of guidelines, the group is currently undertaking a review of current policies, standard operating procedures and guidelines. Part of the review entails the development of high-level policies which set values and principles for the way the business is run globally. In 2011, a Business Ethics policy and a Human Rights policy were approved by the NBPOL Board and published on the website.

### **Risk Management**

An Issues Management Committee has been set up to develop and maintain a non-financial risk register. The Committee includes senior managers from all group operations, and is charged with identifying key risks, as well as mitigation plans and group position papers for quarterly review by the Board of Directors.

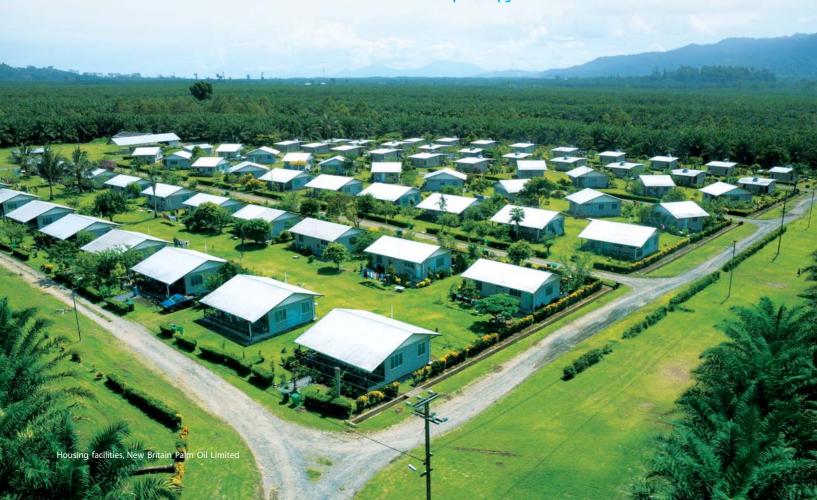
# Recognition as "New Sustainability Champion" by the World Economic Forum

Based on a study of 1,000 companies from the developing world, the World Economic Forum ("WEF") identified NBPOL as one of 16 companies from across the developing world that are best at showing how to grow profits while at the same time actively tackling environmental and social challenges.

The WEF said it showed that global "green" businesses were not the only ones with sustainability credentials.

Describing NBPOL, the report says that "the company has developed new ways to engage small farmers, who provide one-third of the company's supply. These close ties have not only helped to reduce poverty, but also enabled the company to develop one of the world's first fully traceable palm oil supply chains."

For further information and details of NBPOL's sustainability initiatives and progress, please see the NBPOL's 2010-11 Sustainability Report, which can be downloaded from www.nbpol.com.pg



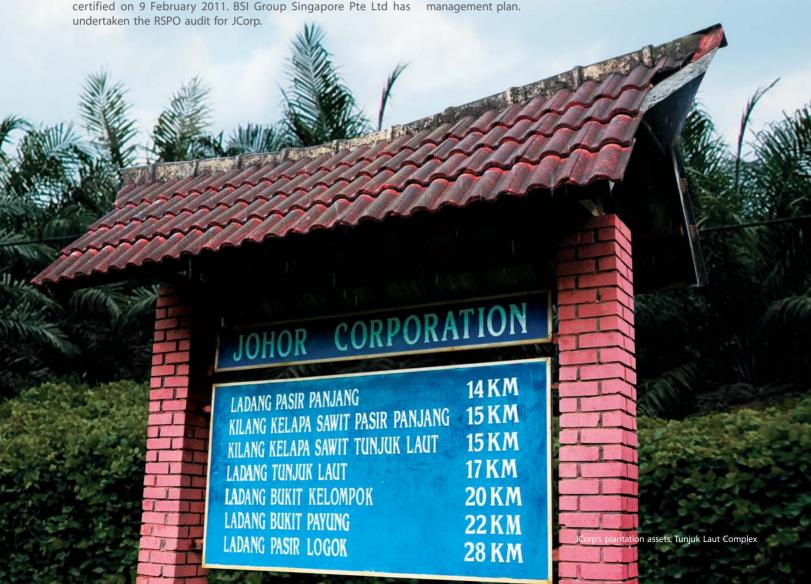
Managed estates – Johor Corporation

We manage the Palm Oil Business Division of our majority shareholder, Johor Corporation ("JCorp"). JCorp is a Johor State Government-linked corporation that owns oil palm operations and other businesses in Malaysia and the region. JCorp is also a member of the RSPO. As at the time of writing, we have completed the acquisition 2 out of 6 oil palm estates from JCorp, involving an area measuring approximately 6,000 hectares.

As at 31 December 2011, JCorp has eight estates and four mills (two operating mills, one is on lease to a third party and one is not in operation), with a total oil palm planted area of 15,967 hectares. 61.4% of the planted area consists of mature palms (>3 years old). Outgrowers supply about 20% of the total tonnage of the FFB processed by the mills.

We assisted JCorp in preparing for the first RSPO audit, which was undertaken in December 2009. JCorp's estates and mills were certified on 9 February 2011. BSI Group Singapore Pte Ltd has

The RSPO certification programme began in February 2009. The pre-audit was conducted by BSI Group Singapore Pte Ltd from 6 – 15 October 2009 whilst the Compliance Audit was conducted from 7 - 17 December 2009 by the same Auditor. JCorp received two major non-conformities and has since implemented a corrective action plan. The two major non-conformities were the inadequate mapping of buffer zone for the natural waterways in the estates, as well as a lack of definitive estate boundary which resulted in an incomplete High Conservation Value ("HCV")



# **GOVERNANCE**

### Corporate governance

The Board of Directors is the highest governance body to lead and control the Company, responsible for the long term success of the Company. We believe a diverse Board can bring a variety of thought, age and career experience, which can better reflect the Malaysian society. We have appointed four new directors since our 2009 report, including an additional woman director.

#### **Mandate**

The Board subscribes to the Malaysian Code on Corporate Governance (Revised 2007) ("the Code") – a minimum standard for corporate governance – and plays a key role in the Group's direction and strategy, professional standards, business performance and internal control systems.

It has a Board Policy Manual which covers content such as Group Organisation, Board Organisation, Board Responsibilities, Board Procedures, as well as Directors and Managing Director Evaluation Guidelines and Procedure.

The Board recognises that good corporate governance should extend beyond mere compliance. Good corporate governance should seek to attain the highest standards of business ethics, accountability, integrity and professionalism across all the Group's activities and conduct.

### Composition

As at the time of writing, the Board consists of five independent directors, eight non-independent, executive and non-executive directors – a total of 13 members on the Board. All the Directors are Malaysian nationals. The Independent Non-Executive Directors are independent as defined by the Listing Requirements of the Bursa Malaysia Securities Berhad.

In 2011, four new directors were appointed to the Board, two of which are Independent Non-Executive Director, enhancing objectivity and additional expertise and diversity to the top governance body.

In 2012, Kua Hwee Sim has resigned from the Board. We would like to take the opportunity to thank her for her valuable contribution over the years.

With these new changes to the Board, there are five Independent Non-Executive Directors on Kulim Board, ensuring that the Board is a well-balanced and long-term interest of all stakeholders, not only of the major shareholders, is considered and protected.

- Kamaruzzaman Abu Kassim
   Chairman/Non-Independent
   Non-Executive Director
- 2. Ahamad Mohamad

  Managing Director
- 3. Wong Seng Lee
  Executive Director
- 4. Zulkifli Ibrahim
- 5. Dr. Radzuan A. Rahman Independent Non-Executive Director
- Datuk Haron Siraj Independent Non-Executive Director
- 7. Datuk Ahmad Zaki Zahid
  Executive Director



### **Independent oversight**

There is a clear segregation of duties between the Chairman and the Managing Director. The Chairman is independent of the management team and has never held the position of the Managing Director. In addition, the Independent Non-Executive Directors are neither involved in the daily management of the Group, nor engaged in any business dealings or other relationships with the Group.

### **Board performance evaluation**

Sustainability is an integral part of the Board agenda. Board competencies, Company Key Performance Indicators ("KPIs") and remuneration are linked to specific targets related to the Roundtable on Sustainable Palm Oil ("RSPO") certification, as well as other environmental and social objectives.

The Board undertakes a rigorous annual evaluation to assess the Board's composition, skills mix, experience, communication, roles and responsibilities and is committed to taking necessary actions to address any concerns that might arise.

#### Feedback mechanism

The Board seeks to ensure a dynamic and robust corporate climate focused on strong ethical values, by emphasising active participation and dialogues as well as ensuring accessibility to information and transparency on all executive actions.

We have an active whistle blowing process, which allows internal and external stakeholders to report cases involving fraud, bribery, corruption and other such incidences directly to our Internal Audit Department. The Internal Audit Department is empowered to conduct investigations of suspected and reported incidents. It has direct access to the Board.

In addition, we have a formal avenue for all employees to report directly to the Managing Director of any misconduct or unethical behaviour conducted by any employees, through an annual declaration in the Ethics Declaration form.

In terms of our communication with the shareholders, the Annual General Meeting is the main platform for dialogue and interaction with our shareholders.

Other than that, the Board believes that the Company's Annual Report and Sustainability Report also serve as important communication tools to the shareholders, investors and all stakeholders in general. As such, each year, the Company strives to produce a value-added and transparent reporting to its readers.



- Rozan Mohd Sa'at Non-Independent Non-Executive Director
- Tan Sri Dato' Seri Arshad Ayub
- 10. Datin Paduka Siti Sa'diah Sh Bakir
- 11. Kua Hwee Sim Independent Non-Executive Director (resigned on 23 May 2012)
- 12 Leung Kok Keong Independent Non-Executive Director
- 13 Natasha Kamaluddin Independent Non-Executive Director
- 14. Wan Mohd Firdaus Wan Mohd Fuaad Non-Independent Non-Executive Director

### **GOVERNANCE**

### Strategy, policy and management systems

We believe that the work towards profitability and growth has to be guided by a commitment towards building a fair, ethical and responsible company. Our overall business strategy adheres to the principles of sustainable development, balancing considerations for People, Planet and Profit.

#### Strategy

Sustainability is central to our business strategy and stakeholders' concerns are key inputs in mapping out the corporate strategy. We believe active stakeholder engagement will highlight potential risks or opportunities for our business.

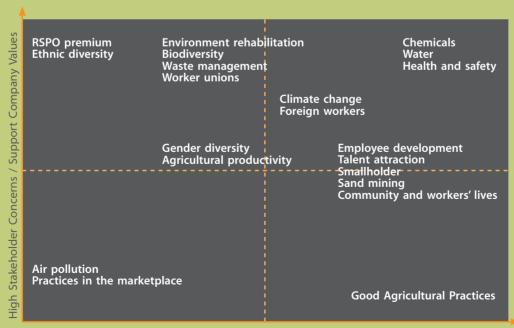
We prioritise our issues by developing a "materiality matrix." This approach combines the findings from our stakeholder engagements with our organisational priorities. In 2008, our senior management team developed the matrix based on the prevailing stakeholders' concerns, complemented by other management tools such as social impact assessments and regulatory frameworks. We have since updated the "materiality matrix" to reflect current realities and concerns for the 2010/2011 report.

### **Material Issues**

The top three material issues that are significant to our stakeholders and our organisation are:

- use of chemicals such as paraquat, herbicides and pesticides in our estates:
- amount of water used for our estates and mills; and
- health and safety standards in the workplace.

### **MATERIALITY MATRIX**



**Business Risk / Opportunity** 

CORPORATE VISION AND MISSION

# SUSTAINABILITY POLICY

PEOPLE	PLANET	PROFIT
People Policy	Environmental Policy	Business Policy
Core Labour Standards	Malaysian Palm Oil Association Environmental Charter	Ethics Policy
OSH Policy	Environmental Charter	Social Contributions
Workplace Drug Policy		Profits with Responsibility
HIV/AIDS Policy		Fraud Policy
Sexual Harassment Policy		Quality Policies for Estates and Mills
Grievance Procedure		Production Charter (30:30)

### **Policy**

The Kulim Sustainability Handbook provides a broad outline of Kulim's sustainability policies. First published in 2008, this document is distributed to all our employees and is translated into standard operating procedures, guidance documents and training throughout our operations. It is also available on our corporate website.

### Organisational responsibility: Sustainability and Quality Council

We established the Sustainability and Quality Council in 2009. The Council is responsible for developing strategies and action plans for sustainability engagement on behalf of the Kulim Board of Directors. It works closely with different departments in developing strategies and managing stakeholders' relations.

# Organisational responsibility: Sustainable and Quality Department ("SQD")

While the Council deals with the strategy and action plans, the SQD co-ordinates to ensure the effective implementation and monitoring of the action plans. Since 2007, the department has been coordinating the different sustainability activities across the operating and functional units. Its work progress is part of the agenda during the Company management meetings.

### Management approach: RSPO Principles and Criteria ("P&C")

Our overall sustainability management system is guided by the P&C developed by the multi-stakeholder, voluntary initiative, the RSPO. The standard's international credibility and commitment to stakeholder inclusion makes the certification credible and robust, though there are always opportunities for improvement. We believe that this standard represents the most responsible way to grow oil palm.

### **GOVERNANCE**

Strategy, policy and management systems (continued)



national parks.

in our estates, we have developed HCV management plans and

toolkits with the help of our partners, to manage biodiversity

issues such as human-wildlife conflicts, due to our proximity to

As for our social issues, our social impact assessments for the local communities (villagers included) adopt the SA8000 framework, a global social accountability standard for decent working conditions. We have also adopted methodologies of the Occupational Safety and Health Administration ("OSHA") to measure and manage

our health and safety performance. We embrace the concept of Free, Prior and Informed Consent ("FPIC") in our dealings with communities and land rights, which is based on the principle of human rights.

We have recently adopted the ISCC certification standards. The ISCC certification standard is for biomass and bioenergy and meets the Renewable Energy Directive of the European Union. We plan to complete the ISCC certification by 2012, and start the sale of ISCC-certified oil in January 2013.

### **Monitoring and control system**

We have a management system for implementing best practices and monitoring at our mills and estates, such as regular internal audits by mill advisors, plantation inspectorate and agronomists.



# **GOVERNANCE**

Strategy, policy and management systems (continued)

# VISION

# DELIVERING VALUE

TO EXCEL IN
DELIVERING VALUE
TO ALL OUR
STAKEHOLDERS
THROUGH HIGH
PERFORMANCE TEAMS
WHO ARE COMMITTED
TO THE HIGHEST
STANDARDS OF ETHICS,
INTEGRITY AND
PROFESSIONALISM.

# **MISSION**

We aim to be the most progressive, efficient, profitable and respectable corporate organisation.

We shall:

- Enhance and deliver value to the stakeholders
- · Optimise the use of resources
- Produce superior quality products
- Be a socially and environmentally responsible corporate citizen
- Operate with due regard for the welfare, health and safety of employees, the local community and the wider public.



### **Ethics Policy**

We are committed to an ethics policy that ensures business is conducted to the highest standard of integrity. The scope of our Ethics Policy covers accountability, customer relationships, business competition, teamwork and transparency. Our policies extend to business partners and anyone interacting with or acting on behalf of Kulim. In 2011, we conducted an Asset Declaration Exercise amongst our employees. In this exercise the individual staff is required to declare all income, assets and liabilities to eliminate the risk of corruption and conflict of interest, subject to confidentiality clauses.

# Engaging our stakeholders

Stakeholder engagement is crucial to sustainability and organisational success. Stakeholder engagement enhances accountability by allowing an organisation to identify, understand and respond to sustainability issues – a valuable tool to better manage our risks and identify opportunities. It is also an excellent avenue to tap into expertise and existing networks. Most importantly, it enables us to develop trust and transparency in our relationship with the stakeholders.

STAKEHOLDER GROUP	ISSUE	METHOD AND FREQUENCY	OUTCOME
Employees	a. Talent retention b. Employee development	Ongoing dialogues, annual surveys and workshops.  Performance Management allows communication between employee and superior	Feedback from employee climate survey was incorporated into our strategies for employee retention and attraction.  Feedback from employer and employee on possible training and development
Workers	a. Labour policy and workers' lives     b. Occupational Health and Safety	Annual Social Impact Assessments ("SIAs") and Quarterly OSH committee meeting.	Improved workers' welfare and housing. Created a safe working environment.
Non- Governmental Organisations	<ul><li>a. Biodiversity loss</li><li>b. Climate change</li><li>c. Environment rehabilitation</li><li>d. Good Agricultural Practices</li></ul>	Partnerships, annual multi- stakeholder forums and ongoing joint projects. Member of the Malaysian Nature Society.	<ul> <li>a. Tree Pledge for Wild Asia Natural Corridor Programme.</li> <li>b. Established the Kulim Wildlife Defenders to prevent poaching and at the same time providing educational support for wildlife conservation.</li> <li>c. Human/wildlife conflict management project with Wildlife Conservation Society ("WCS") Programme.</li> </ul>
Investment Community	Investor relations initiative, benefits and drives	Ongoing meetings, road shows and conference calls.	Incorporated sustainability issues and benefits into our investor relations communications strategy.
Industry Bodies	<ul> <li>a. Chemicals</li> <li>b. Water usage</li> <li>c. Occupational Health and Safety</li> <li>d. Climate change</li> <li>e. Biodiversity loss</li> <li>f. Community and workers' lives</li> <li>g. Good Agricultural Practices</li> </ul>	Annual multi-stakeholder initiative – RSPO.	Kulim was one of the first growers to be certified by RSPO globally.
Outgrowers	Commitment to certify 100% of the crops processed by our mills.	Annual SIAs, public meetings, workshops, individual meetings.	Pilot project with a controlled group of smallholders to implement outgrower certification.
Communities	Develop good relationship with communities	Annual SIAs, Annual Stakeholder Meeting.	Good relationship with external stakeholder/ communities i.e. through Tijarah Ramadhan
Customers	a. Supply chain certification     b. Customer survey	Ongoing joint ventures and meetings. Customer surveys are conducted twice yearly by mill.	Our Certified Sustainable Palm Oil ("CSPO") is sold to our buyers via the Mass Balance and Green Palm Book and Claim Traceability Mechanisms.

# **ENVIRONMENT**

### Protecting biodiversity and mitigating negative impacts

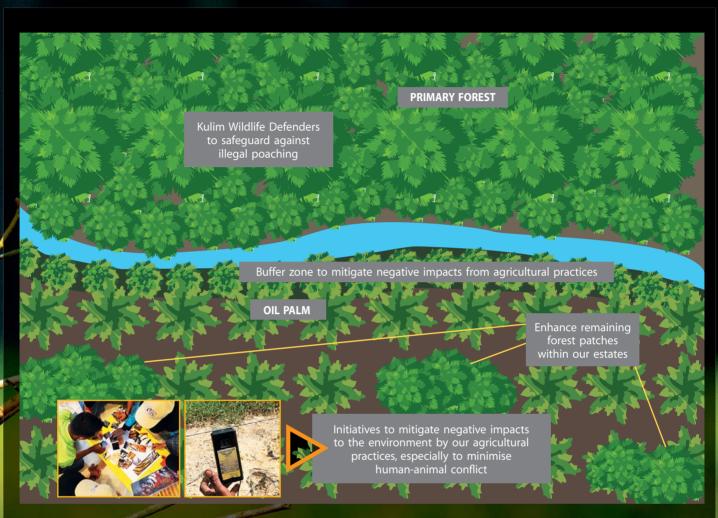
In 2009, we commissioned detailed surveys to assess the state of the flora and fauna present in and around our estates. Since our last report, the majority of the IUCN Red-listed mammals are in a more precarious state, except for the Southern Pig-tailed Macaque. We recognise our critical role to address this issue, as our plantation operation in Johor borders the important Endau-Rompin National Park in the southern part of Peninsular Malaysia. This is factored into the strategy for our biodiversity initiatives.

Our broad approach is underlined by the precautionary principle for unplanted areas, complemented by High Conservation Value ("HCV") management tools. Our strategy for biodiversity is largely aimed at enhancing or improving biodiverse areas or mitigating the negative impacts on biodiversity. We are strengthening our internal monitoring and control mechanisms, as well as working very closely with our Non-Governmental Organisation ("NGO") partners to provide the additional resources.

### **Utilising HCV tools**

In 2011, we commissioned a birds and bats survey on major water bodies in respective recommended estates by the Rapid Biodiversity Assessment ("RBA") Report. The survey is mainly to identify and understand the areas of high interest for the seasonal East Asian – Australasian Flyway migratory route as the area may play an important role for these migratory birds' species that have implications to our replanting, planning and management. Bat populations were also surveyed as bats in plantations are normally viewed as potential pollinator agents and biological insect controllers. Their existence is an indicator for forest health around our plantations.





### **Enhancing potential biodiverse areas**

Although our estates do not contain HCVs, we have started a process of planting trees to enhance the small areas of vegetation within our estates. All remaining forested areas within the estates are managed for development into full-fledged HCV forests or preparation for biological corridors. All estates have to identify and demarcate their buffer zone areas with white and blue peg stands, especially in the areas designated for replanting. We have a total of 61 hectares of buffer zone and 44 hectares of jungle patch in our estates.

### **Mitigating impacts**

We have several initiatives to mitigate our negative impacts on the environment, especially in view of the updated IUCN Red List, including working on managing the human-wildlife conflict. All our estates are required to provide regular updates on the species found in and around the estates, and track incidents of wildlife encroachment, particularly elephants.

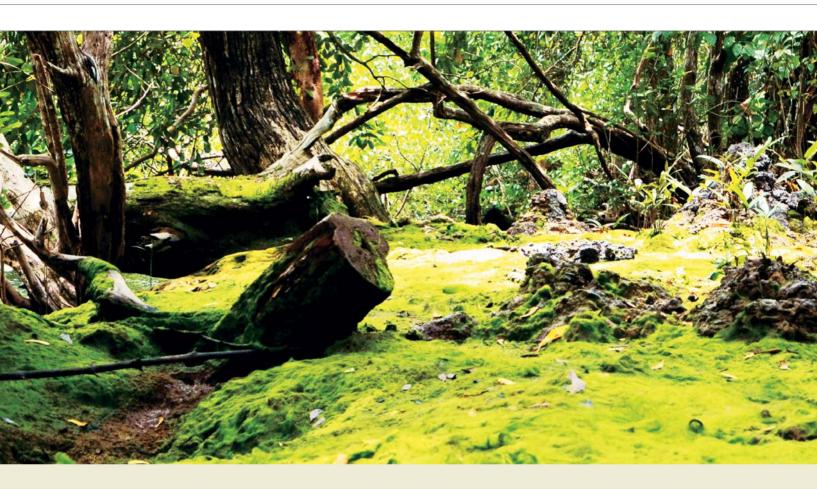
We have buffer zones around major water bodies in or around the estates and the national parks. We conduct regular Rapid Biodiversity monitoring in these buffer zones. All the estate managers have to update their buffer zone mapping twice yearly.

To minimise soil erosion, we re-aligned our roads and constructed road side drains at potential erosion prone area. We made sure that there are buffer zones around the major water bodies and that replanting is done in stages; with never more than one side being exposed to the replanting process at any given time.

We have a Conservation Policy that prohibits hunting, fishing and taking of fauna within the estate and adjacent areas. Field inspections and interviews confirmed that employees and contractors are aware of our Conservation Policy. This has been validated by our auditor in our second RSPO surveillance report.

### **ENVIRONMENT**

### Protecting biodiversity and mitigating negative impacts (continued)



### Strengthening monitoring and control

Since 2009, we have had in place an environmental unit within the Sustainable and Quality Department ("SQD") to analyse wildlife data and communicate with estates on outcomes and results of our studies on biodiversity.

We have programmed an on-going trainings for our estate managers. In 2010 and 2011 we conducted a programme entitled "Biodiversity for Busy Managers" to enhance the estate managers' understanding of conservation and the importance of the Biodiversity improvement programme. This will further conducted as annual refresher for upcoming year.

### Working beyond our estates

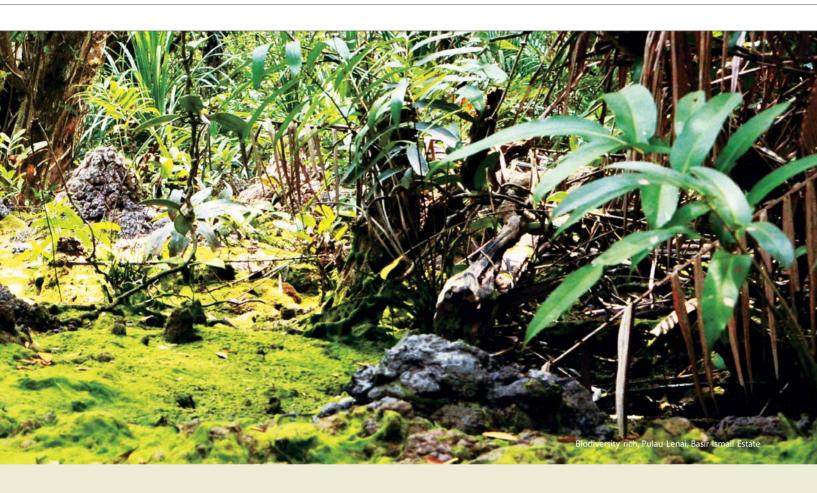
We understand that one Company's effort at mitigation is not enough; we need push beyond our Company boundaries. As neighbours to the Endau-Rompin National Park, we work with Wildlife Conservation Society ("WCS") Johor, Malaysia to mitigate human-wildlife conflicts, in particular, elephants, for our recently acquired Sungai Tawing Estate.

At the same time, we are still passionately involved with WCS in "Tiger Forever Project" where our patrolling team is still actively involved in protecting the areas with HCVs, adjacent to our

estates. Together with the Johor National Parks Corporation, the Wildlife Department, the Forestry Department and the police force, the Johor Wildlife Conservation Project aims to eliminate poaching through intervention and enforcement, by protecting the boundary of the forest reserves adjacent to our estates. These forest reserves are linked to the National Parks. Selected security guards are trained in techniques for vehicle inspections and the use of GPS (Global Positioning System) for recording the locations of animal sightings and poaching incidents during patrols. These security guards are known as Kulim Wildlife Defenders within the Company. Going forward, we hope to register the Kulim Wildlife Defenders as registered NGOs.

We have also worked with Wild Asia on the Natural Corridor Initiative. This initiative aims to provide wildlife or green corridors to link natural habitats separated by human-modified landscapes, thereby increasing the functional space for wildlife.

Lastly, we reported on a possible project in 2009 to acquire a neighbouring (degraded) forest area and provide a breeding site for the Rhinoceros Hornbill, as well as to restore linkages with other forest patches within the estate. However, we regret to note that the area was acquired by other estates and has since been planted with crops.



### **IUCN Red List**

IUCN RED LIST CATEGORY	STATUS	MAMMALS	BIRDS
THREATENED	Endangered	Asian Elephant Malayan Tapir Pangolin	
	Vulnerable	Southern Pig-tailed Macaque Binturong Malayan Sun Bear	
LOWER RISK	Near Threatened	Silvered Leaf Monkey Leopard Black Giant Squirrel Horse-tailed squirrel Spectacled Langur	Rhinoceros Hornbill Grey-headed Fish Eagle Lesser Fish Eagle Black Hornbill
	Least Concern	Long-tailed Macaque Wild Boar Greater Mouse Deer	Lesser Whistling Duck Oriental Pied Hornbill Red Jungle Fowl

### **ENVIRONMENT**

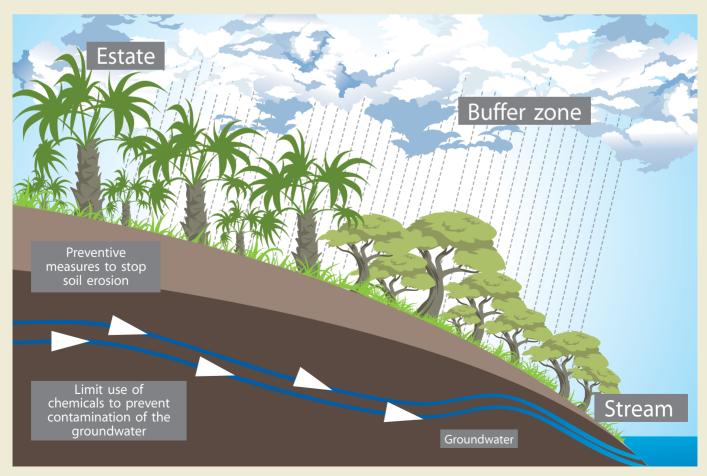
### Keeping our natural waterways free from contamination

Our updated materiality matrix has shown that water usage in the estates and mills, and the risk of water contamination by chemicals continued to be the top issues raised by our stakeholders. Clean water is critical to our business. Most importantly, it is fundamental to life on this planet. Our stakeholders are concerned that this precious resource faces significant challenges in estates, such as environmental degradation and the impacts from climate change. We need to manage the use of water from natural water bodies responsibly and need to prevent chemicals and soil particles from contaminating the water sources.

To reduce our reliance on natural water bodies, we are glad to note that each of our mills achieved significant reductions in water usage. For example, our Sedenak Mill has reduced average annual water usage from 1.02 tonnes per tonne FFB ("t/t FFB") in 2010 to 0.94 t/t FFB in 2011. The initiatives to reduce water usage include restricting the use of water for cleaning mill floors. As the main source of water for the mills comes from local rivers, the continued reduction in water usage can reduce our reliance on the local rivers. As for our estates, we do not use much water due to the abundant rainfall in this region, which provides water for the trees. Only a small amount of water is used to maintain our nurseries.

# Preventing eroded soil particles from getting into the natural waterways

There is still a risk of contamination in the natural waterways due to soil erosion. As part of our standard operating practices, we use fast-growing leguminous cover crops to prevent eroded soil particles from polluting water bodies, most importantly to prevent the erosion of the valuable topsoil.



Moreover, we refrain from using synthetic fertilisers to avoid pollution from heavy metals. We utilise organic fertilisers such as empty fruit brunch ("EFB") produced after milling as biocompost, whenever possible. Another example of an organic fertiliser is the Palm Oil Mill Effluent ("POME") from our mills. The effluent is first treated before being recycled as fertiliser for our fields, in a process known as land application. The effluent for land application is measured by the level of Biological Oxygen Demand ("BOD"). The average BOD for our three mills decreased from 292 ppm in 2009 to 261 ppm in 2011.

### Reducing usage of chemicals - pesticides and herbicides

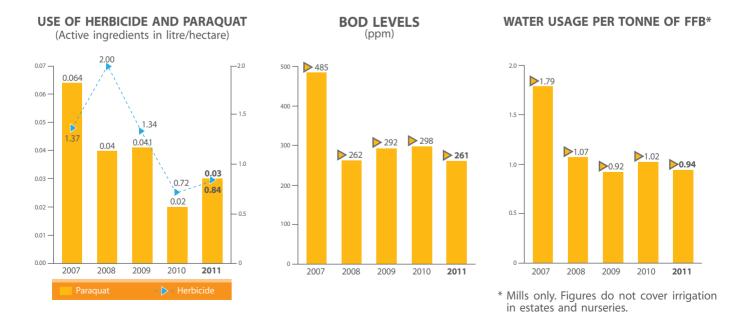
Another source of potential waterway contaminants is chemicals such as pesticides and herbicides. We seek actively to find biological alternatives for chemical pesticides, whenever possible. The Integrated Pest Management ("IPM") techniques are central to our operations, as IPM techniques are responsible for managing the issues of pests, diseases, weeds and invasive introduced species and for minimising the use of pesticides.

The use of chemical control is considered only as a last resort when all biological methods fail. For example, barn owls have been introduced at each estate to control the rat population. Paraguat is used in small doses to treat young palms. We reduced our use of paraquat from 0.041 in 2009 to 0.030 in 2011 (active ingredients litre per hectare) in line with our 10% reduction target, based on 2009 figures.

We ensure that staff and workers who handle, store, use, spread or dispose of any chemical that could pollute the water, soil or air are aware of their responsibilities. We collaborated with the Malaysian Croplife and Public Health Association and Department of Agriculture (Malaysia), in an initiative known as "Empty Pesticides Containers Recycling Programme", a recycling programme that involved the proper disposal of used pesticides and fertiliser containers. In 2007, we were the first plantation company in Malaysia to launch the Pesticide Stewardship programme.

### Minimising solid waste

All the solid waste output from our mills is used in line with standard operating procedure within the industry. The EFB is used as biocompost for our estates. The fibre and shell are used as biomass for our mills. Burning the biomass generates a small amount of boiler ash, which can be used for reducing acidity in soil. We do generate a small amount of hazardous waste that is transported to designated public facilities by an authorised agent.

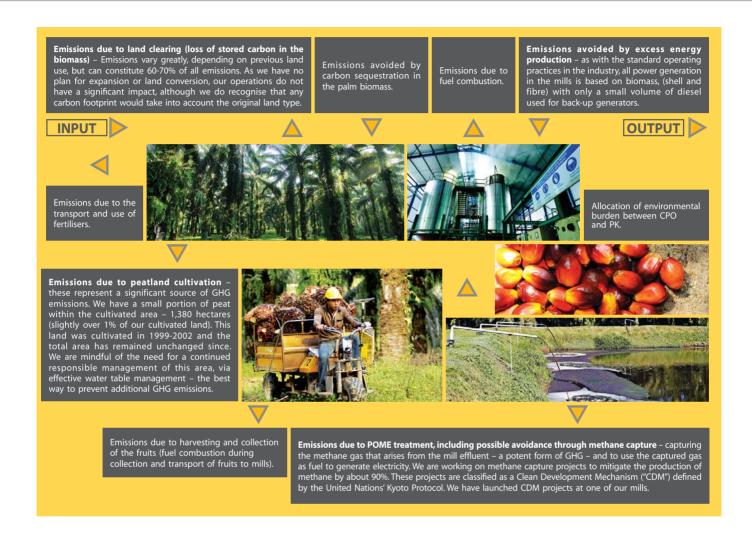


# **ENVIRONMENT**

# Addressing climate change issues

We believe that climate change constitutes the most significant environmental threat to livelihoods and the environment, and we believe that any sustainable business must contribute to reducing greenhouse gas ("GHG") emissions. We support the initiative by the Malaysian government to reduce GHG emissions by up to 40% by 2020, as well as the recommendations of the RSPO GHG2 Working Group's recommendations to incorporate GHG emission reduction requirements into the RSPO Principles and Criteria.





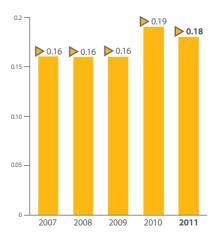
We cannot tackle climate change alone, so we will work in partnership with peers and stakeholders. We hope to learn from others and develop our own initiatives to provide inspiration and guidance to our industry and beyond.

The following presents a system boundary of the greenhouse gas balance calculation and illustrates the sources of emissions, based on the RSPO Greenhouse Gas calculator for oil palm products. The RSPO GHG calculator is a harmonised framework that is compatible with international GHG accounting methodologies such as Intergovernmental Panel on Climate Change ("IPCC") and the International Sustainability and Carbon Certification ("ISCC"), which are the applicable standards for the sustainable palm oil industry.

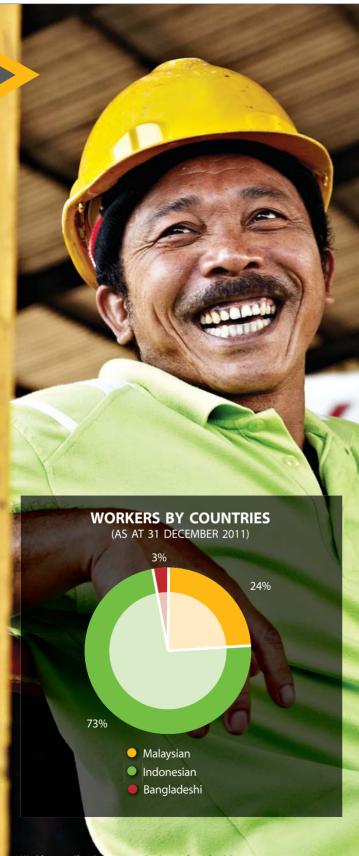
### International Sustainability and Carbon Certification ("ISCC")

We plan to work towards the publication of a full carbon footprint of our operations and will also be moving towards ISCC certification. It is one of the certification standards for biomass and bioenergy which meets Europe's Renewable Energy Directive. We plan to complete the ISCC certification by 2012 and start the sale of ISCC-certified oil in January 2013.

### CO<sub>2</sub> EQUIVALENT PER TONNE OF FRESH FRUIT BUNCHES (Tonnes)



\*see item 2 under "Notes to Data"



We have 5,206 full-time employees in Malaysia as at 31 December 2011, of which 4,443 (85.3%) are categorised as workers. Our workers are predominantly from Indonesia and Bangladesh.

A highly motivated and productive workforce is critical to our business. While our earlier work aimed at improving the welfare and housing of our workers, we are now focusing on end-of-career training and contributing to fulfilling, active and decent retirement for our workers.

We are guided by the fundamental principle that all employees – including workers – must be treated equally, fairly and with respect. Our labour policy is based on the International Labour Organisation ("ILO") Declaration on Fundamental Principles and Rights at Work, covering the core labour standards on the rights to collective bargaining, the elimination of forced or compulsory labour, the abolition of child labour as well as the elimination of discrimination in respect of employment and occupation.

### Policy of non-discrimination

We recognise value of diversity and the benefits of a diverse workforce. We practice non-discrimination towards women, ethnic or religious minorities and foreign workers. We have equal pay for equal work for all field, office and management workers based on predefined grades.

In addition, we have guidelines on HIV/ AIDS. Workers who have the disease are guaranteed confidentiality and retained in employment as long as they are healthy and able to perform. This policy is institutionalised in our Sustainability Handbook for employees and the Foreign Workers Handbook for our workers. During the induction of foreign workers, an interpreter (usually a senior worker from respective nationality) will explain the terms to the workers.

### No child labour

As a fundamental principle, we do not employ children or young people under 16. Many of our workers of course reside with their families, and hence there are children living in and around our estates. They have access to schools and do not work for us.

Workforce welfare is key to motivation and productivity

### Workers' union

We recognise the workers' rights to form unions. There is a local committee consisting of union representatives elected by members at each mill and estate. While 1,334 employees (26%) of our employees are union members (as at 31 December 2011), all workers including foreign workers, are covered by a collective bargaining agreement.

### Workers' wage rate

Although there is no legal minimum wage (for foreign workers) in Malaysia, there are recommended rates by the Malaysian Agricultural Producers Association ("MAPA") and the National Union of Plantation Workers ("NUPW").

Our workers receive above the current MAPA/NUPW rate. Our workers are also entitled to a special gratuitous payment of RM200 per month for workers, as part of a voluntary code recommended by the MAPA council.

#### **Turnover rates**

The turnover rates for workers in 2011 were 4.6% and 24.6% in 2010, as compared to 8.5% in 2009.

The increase in turnover rate for 2010 coincided with the year where most of the contracts for our workers ended. As these workers typically work on a three-year, full-time contracts, the higher turnover rate will repeat every three years. Some of the workers will make use of the window period between the ends of the contracted work till the start of another contract, to go home for a longer period of time, resulting in a higher turnover in the workforce.

# **WORKERS** 4,301 4,153 3 600 1 200 2011 2008 2009 2010

### Monitoring and control

We conduct internal social impact assessments ("SIA") based on the SA8000 Labour Standards to manage our social performance. This is also done as part of our commitment to the Roundtable on Sustainable Palm Oil ("RSPO"). The SIAs help us to identify corrective actions in areas where these standards were compromised.

Our updated SIAs in 2011 revealed workers' concerns such as presence of dogs and bats in the workers' residential areas, which created vast discomfort. In response, we installed aluminium roofs designed to prevent bats from roosting - a humane way of exclusion. The roofs will be installed in phases for the affected workers' residential areas. Other problems included the lack of transport for workers to get to their work site. The matter gets quick attention of the management and has commissioned study and budget through the sustainability council for three trial units of transportation in 2011, as a result we have procured workers' trailers as a mode of transport.

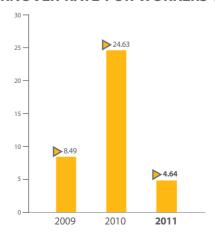
The following lists the issues that were raised during our internal SIAs:

### **Overtime**

Overtime is a prioritised social issue and was mentioned in our earlier Sustainability Report. During peak crop season, mill workers tend to work long hours to ensure the fruits are processed before the quality deteriorates.

To manage the number of hours worked in the interests of the workers, the departmental heads have to update the mill manager weekly on overtime and adhere to the Department of Labour's guidelines on monthly overtime limits.

### **TURNOVER RATE FOR WORKERS (%)**



### Labour standards (continued)

We regret to note that our target for zero overtime has yet to be achieved. Our analysis has shown that the overtime cases are due to isolated individuals, not the entire workforce. We are working with the specific cases on this issue.

### Housing

The earlier social impact assessment identified issues regarding the availability and quality of housing, particularly for new workers. In response, we are upgrading housing facilities and constructing new houses. In general, there are four workers in 2-bedroom, 48m<sup>2</sup> quarters or 3-bedroom quarters.

Moving forward, we have a five-year plan that covers housing, which is particularly focused on better sanitation, water and electricity facilities.

### **ID** cards for foreign workers

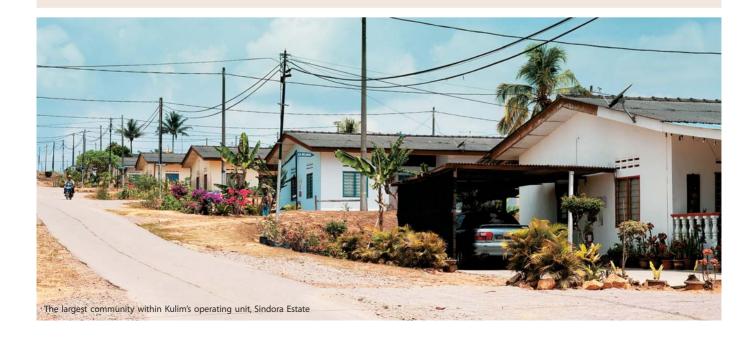
The first social impact assessment identified the withholding of foreign workers' passport as a potential breach of the International Labour Organisation ("ILO") conventions, as it seemed that the company is denying the free movement of workers.

The government has since come up with the 6P Programme, which is a new programme by the Ministry of Home Affairs for all foreign workers working in Malaysia and for all industries. This replaces the iKAD scheme that was also mentioned in our 2009 sustainability report. While the iKAD scheme is an ID card specifically for foreign workers, the new 6P scheme aims to compile a comprehensive biometric database, instead of having identification documents to reduce incidents of fraud.

### ADDRESSING THE ISSUE OF FOREIGN WORKERS IN MALAYSIA

Our industry is highly dependent upon labour, especially non-Malaysian workers. As foreign workers comprise the majority of our labour force, we provide induction programmes to ensure that these workers understand their rights, entitlements and responsibilities. We provide all our workers with an individual copy of the Foreign Workers Handbook.

In recent years, with the public spotlight on Malaysia's reliance on foreign labour, the Malaysian government has introduced regulations to curtail the recruitment of foreign workers. This has deep implications for our industry in the longer term. The labour shortage was particularly pronounced during the first half of 2010, following the introduction of new regulations.





A company without skilled management talent will not be able to progress much further. According to a report by the World Bank in April 2011, the Malaysian economy faces an acute brain drain – the migration of talent across borders – the skilled diaspora, is now three times larger than two decades ago. This development has a significant impact upon our future. In the longer term, we need to prepare for a possible shortage in skilled management talent in the oil palm plantation industry. A skilled managerial workforce is crucial for our future growth. In 2011, we worked on strengthening our talent management programmes and instilling a performance-driven culture.



### Employees Retention (continued)

We have 5,206 full-time employees in Malaysia as at 31 December 2011, of which 14.7% comprising of staff and management (the remaining 85.3% are categorised as workers.)

### **Employee Policy and Guidelines**

Our fundamental guiding principle is that all employees must be treated equally, fairly and with respect. Our labour policy is based on the International Labour Organisation ("ILO") Declaration on Fundamental Principles and Rights at Work, covering the core labour standards such as the elimination of discrimination in respect of employment and occupation. These topics are covered in our Kulim Sustainability Handbook. The handbook is distributed to all our employees and is translated into standard operating procedures, guidance documents and training throughout our operations. It is also available on our corporate website.

### Incorporating feedback from the employee climate survey

A total of 977 employees took part in the Employee Climate Survey as compared to 674 when it was fist undertaken in 2005. The updated climate survey in 2010 indicated that the employees are generally satisfied with the working conditions and employment policies; 83.8% of the participants responded positively.

On the other hand, the survey highlighted employees' concern with remuneration, especially relating to market competitiveness and fairness of the current salary scheme. In response, we have a salary benchmarking survey to review the competitiveness of the salary scheme. Going forward, we will focus on strengthening our remuneration package and offering employees other benefits.

### **Employee development**

Our employees are one of our key stakeholders for engagement. In our engagement workshops, one of the issues highlighted was the lack of young people in the plantation business and the problem of retaining talent. We will need to prepare for a possible shortage in skilled management talent in the plantation industry when the current batch of older employees retire. One of the main ways to retain young people, or commonly known as Gen Y, is to give them room to develop their professional skills and provide opportunities for feedback.



We have training and development programmes for our Gen Y employees and generally for all levels. These programmes are structured around formal courses, seminars and workshops, which are organised internally or by external consultants. The Human Resource and Administration Department ("HRAD") is responsible for coordinating the comprehensive training programmes, which include subjects such as effective communication, sustainability, productivity and executive development. Structured induction programmes are also conducted for new employees.

We spent about 5% of payroll cost on training in 2011 as compared 4% in 2009, and achieve average training man-days of 4.13 per employee, which exceeded our target of 3 man-days. In addition, 11 employees received formal qualifications funded by Kulim, one of whom was on an Executive Master of Business Administration Programme – programme collaborated with Johor Corporation and UTM-SPACE.



### **Developing leadership**

We have an in-house management trainee programme, Strategic Enhanced Executive Development System ("SEEDS"). The first batch of management trainees in 2008 has a retention rate of 77%, of which 20 are still with the company and are working in the different operating units.

### Annual gathering of employees

We recognise the need to provide platforms for employees at the estates, mills and head office. The annual gathering of our employees, otherwise known as Perhimpunan Dialog dan Amanat ("PEDOMAN"), addresses this need and also provides a communication platform for the Senior Management, giving an opportunity to communicate performance highlights, the goals, challenges and aspirations for the future, as well as to gather feedback from employees.

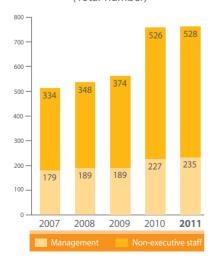
### Measuring performance

We are constantly communicating our performance appraisal system via road shows within the Group's operations. The Performance Management System ("PMS") aims to measure individual performance against critical targets, in particular Key Performance Indicators ("KPIs"). The PMS includes a peer review appraisal system, while the KPIs include dimensions on sustainability such as Health and Safety.

Each mill and estate has a designated OHS Coordinator who is responsible for organising safety training, meetings, investigations and reporting of accidents and incidents. These OHS Coordinators report to the corporate office.

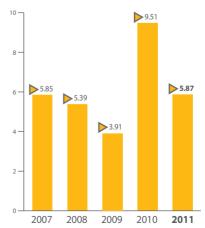
### STAFF AND MANAGEMENT

(Total number)



### STAFF AND MANAGEMENT

(Turnover rate (%))



### **SOCIAL**

### Occupational health and safety



We have an OHS plan to improve the safety of our employees, which is reviewed periodically to reflect current realities at work. The OHS plan is documented and effectively communicated to all our employees. We have a set of metrics to measure the efficacy of our OHS plan. These are listed below:

### Lost time accident rate

We are glad to note that our lost time accident ("LTA")\* rate has consistently met targets for the past three years. We aim to keep the LTA rate under 10. Our LTA rates were 7.5 in 2009, 7.6 in 2010 and 5.8 in 2011.

\*see item 3 under "Notes to Data"

### Zero accident and zero fatality

We aim for zero accident and zero fatality. Nevertheless, it was with great regret that we report four work-related deaths in the past two years. We have one fatality in 2011 and three in 2010, an increase from zero fatalities in 2009. All of us at Kulim offer our condolences to the families of the deceased. Decisive action has been taken to avoid such occurrences in the future. Safety measures include monitoring system of safety targets, awareness training and safety talks, awareness campaigns, dedicated health and safety officers.

### Severity rate\*

We managed to meet our target for severity rate for 2010 but not for 2011. We have set a targeted severity rate of 3.5. As with our 2009 report, the severity rates are due to the same types of injuries that prevail in our field.

The major causes of injuries were thorn pricks and cuts from palm fronds. Workers often have to remain absent for 2-4 days before returning to work, due to the risk of wound infection. In 2011, there were 149 incidents of thorn pricks and 87 incidents of cuts from palm fronds. We are working on a plan to solve the root cause of this issue.

\*see item 4 under "Notes to Data"

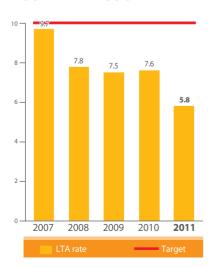
### **Beyond OHS**

Issues beyond OHS in the workplace are prioritised because these also have an impact on productivity in the workplace. For example, we operate a strict No Drugs policy that is enforced through regular and random drug testing. At the same time, periodical inspection conducted on all internal grocery shops in operating unites to avoid any sales of illegal medication and alcohol.

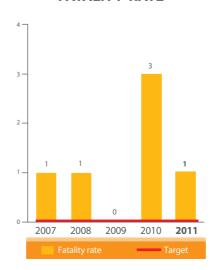
We also have a HIV/AIDS policy for the workers. We provide training to ensure that our employees are aware of the policy. There is a non-discrimination clause if there are affected workers on our plantations. The policy also guarantees the confidentiality of the workers.

We have also expanded our scope of health and safety measures to include occupational illness. This means that we monitor for the prevalence of any longer term health issues arising from our operational activities, especially the risk of lumbago for our harvesters.

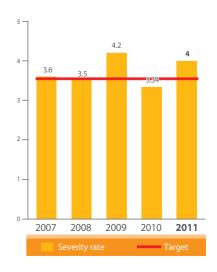
### LOST TIME ACCIDENT RATE



### **FATALITY RATE**



### SEVERITY RATE



### **SOCIAL**

### Occupational health and safety (continued)



Mohd Khir Tamby is the Senior Safety and Health officer at the Quality and Sustainability Department. He is in charge of planning as well as implementing action plans, monitoring and control to ensure a safe workplace for all at Kulim. He began his career at Kulim in 1999 as an assistant security officer and has been with the Company since. We interviewed Khir on how the department is learning from its work on the job.

### **Identifying root causes of illness**

### Q: What made you look into lumbago?

A: We started monitoring the increased incidents of lumbago among harvesters few years ago, when harvesters started to visit our clinics in the estate complaining of backaches. Lumbago is a form of backache that can be debilitating if not addressed correctly and timely.

### Q: What were your initial plans to address these issues?

A: We thought that the height of the palm fronds could be an issue, so we started to review whether a slightly shorter replanting cycle will remedy the situation.

### Q: How did you realise that your initial diagnosis was wrong?

A: The numbers of backache cases at the estates' clinic did not decrease over time. We realised our initial simple understanding of the situation may not have been right. I believe we are one of the first plantation companies to look into occupational illnesses and hence, we had no precedence to learn from.

### Q: Did you make any changes to your earlier plan?

A: We are making changes to our earlier assumptions, with experimental controls to find out the root cause. The main problem may lie in the way that harvesters lift the FFB. A FFB can weigh between 25-30kg, which can be quite heavy for a worker, especially for his back, on a prolonged basis. Thus, we provided extra training on the lifting techniques of FFB. The number of reported incidents was subsequently reduced by 47% from 171 in 2010 to 91 in 2011.

# **SOCIAL** Empowering women

Our commitment to gender equality is seeing positive results. Our Women OnWards ("WOW") initiative goes from strength to strength, increasing opportunities for women at all levels. We are also supportive of the recommendations adopted by the Government and Bursa Malaysia that 30% of decision-makers in PLCs should be female.

Composition of women employees within our management group is now at 17%. Recent Board changes included an addition of a woman director, bringing female representation up to 21% before the resignation of Kua Hwee Sim, a woman director, in 2012. We believe that this diversity is creating a more balanced, productive and attractive workplace for all employees.

### Women OnWards ("WOW")

WOW was originally called *Panel Aduan Wanita* or the Women's Grievance Panel, part of a larger strategy to reach out to all levels of employees, in particular the field workers. It is endorsed by the management and the activities are fully funded by the Company. In the early days, WOW conducted awareness programmes of its existence and how WOW can help the women.

Kulim recognised the celebration for International Women's Day annually. WOW organised the Kulim International Women's Day ("KIWD") programme in March 2010 and June 2011. The celebration in 2010 was themed *Memperkasa Hak-hak Wanita* (Empowering Women) and had motivational and spiritual enhancement programs conducted at all operating units. The celebration in 2011 was themed *Wanita & Ekonomi* (Women & Economy). As at the time of writing, WOW is planning for its third KIWD, slated to be held in June 2012. This year the theme will be based on healthy and active lifestyles.

WOW also aims to develop and equip the ladies with entrepreneurship skills, particularly among the female employees, with free trainings that can provide additional income, such as sewing, handcrafting and baking.

### **Sexual harassment**

Our efforts in reaching out to the women in the Company and getting them to report cases on sexual harassment are proving to be successful. The women in the Company are now more aware of their rights and are more open to reporting cases on sexual harassment.

We have no reported incidents of sexual harassment in 2010 and two incidents in 2011. As for the two incidents in 2011, the employee found to be at fault was terminated for one case, while the other case was dropped because there was not enough evidence to prove quilt.

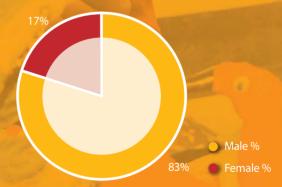
Regardless of the low numbers of reports, we will continue to refine our outreach programme to encourage more women to speak up and to seek advice, if applicable.

### Return to work and maternity leave

All our female employees are entitled to 60 consecutive days of paid maternity leave, in accordance to the Malaysian Government regulations. The number of female employees who took maternity leave in 2010 and 2011 was 17 respectively. All employees returned to work after their maternity leave ended and remain employed with the Company twelve months after their return to work. We are proud of the 100% retention rate.

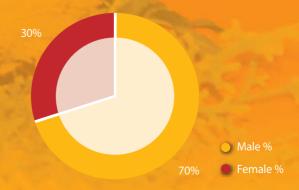
### **WOMEN IN MANAGEMENT**

AS AT 31 DECEMBER 2011



### **WOMEN EMPLOYEES**

AS AT 31 DECEMBER 2011



### Community and Economic Contributions

We recognise that our presence among the local communities impacts the social environment surrounding our operations, and not just the economics. Our business has strong dependencies on the surrounding communities for continuity and growth.

Preserving the good for future generations

We adopt a management approach that has a holistic understanding of the net impact of our presence. We conduct annual social impact assessments ("SIA") to measure our overall impact and review the Social Action Plan based on these SIAs. We try to create a positive impact with an active community investment programme that combines cash contributions, in-kind donations and employee volunteering activities.

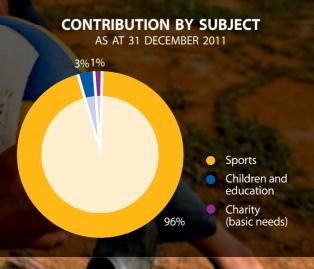
### Communicating with local communities

We have an open approach to communication with the local communities. Local communities can contact the estate or the mill manager directly if they wish to address any issues regarding our operations. The communication process is complemented by annual SIAs, which are conducted by our internal and external auditors.

### Measuring our community investments

The key themes of our community investments are community sports, community health and infrastructure as well as children and education. The community investment activities are structured around a company-wide programme known as We Care We Share. This programme was rolled out in January 2009 to promote the spirit of volunteerism amongst our staff.

Our total expenditure on donations, community investments and commercial initiatives were RM5.21 million in 2010 and RM6.73 million in 2011, of which 99% of our expenditure was donations.



## DOING OUR PART FOR THE PALM OIL SUPPLY CHAIN



The bulk of our crop is sold to refineries, which in turn produce food ingredients and cooking oils largely for domestic sales. There is a growing pressure on the palm oil players to ensure an ethical and sustainable supply chain that is fully traceable to the origins of the crop. We are working on full certification of all the Fresh Fruit Bunches ("FFB") processed by our mills, as part of our commitment to RSPO. More than 35% of our FFB are purchased from independent FFB traders, outgrowers and smallholders. Our strategy is to map out the suppliers of external FFB to our mills, identify partners who can help us increase awareness for RSPO certification and most importantly, enhance understanding on practical implementation in the estates.

# DOING OUR PART FOR THE PALM OIL SUPPLY CHAIN (continued)

The sale of palm oil for non-food use, especially biofuel, has been largely reduced in recent years. Our biofuel plant is currently not in operation.

### **Engaging FFB traders, outgrowers and smallholders**

According to the Roundtable on Sustainable Palm Oil ("RSPO"), smallholders produce much of the world's palm oil. In the two major producing countries – Indonesia and Malaysia – which account for over 80% of the world's production, smallholders cultivate about 40% of the oil palm area in these two countries.

Outgrowers and smallholders are therefore key stakeholders for a fully traceable sustainable supply chain, as they supply most of the crops to the mills. As with most mill owners, it is challenging to include external FFB in the certification. We have set a target initially to certify 100% of the outgrowers' FFB in our mills by 2011. We are still working on this target, but we have extended the timeline to 2013 instead. The certification is challenging because of the complexity in tracing the individual outgrowers, given most of our mills purchases are from independent FFB traders. In an initial consultation with a sample group of suppliers, comprising of outgrowers and FFB traders, most of them were aware of RSPO but did not have detailed knowledge of the RSPO requirements.

We developed a work plan in 2010 to conduct an awareness and training programme for outgrowers and FFB traders. Currently we are progressing with compliance and implementation of RSPO P&C with a controlled group of smallholders – Asam Bubok Estate ("ABE"). We aim to include ABE for coming surveillance due at the end of this year. The Sustainable and Quality Department ("SQD") is responsible for implementing the RSPO P&C with the outgrowers and independent FFB traders.

We are also working with Malaysian Palm Oil Board ("MPOB") on the Smallholder Certification Program, which started in February 2010 – Smallholders engagement session conducted for both Sedenak Palm Oil mill and Sindora palm oil mill with 68 smallholders and FFB Traders attended at Sedenak and 44 attended the session at Sindora mill. The programme aims to foster greater understanding of the RSPO P&C for smallholders, at the same time to also work out potential cooperation and extension services to the smallholders group.



### Establishing an ethical and sustainable supply chain

The RSPO has made significant progress in sustainable sourcing since our last report. Over the last two years, industry players have worked hard to iron out issues on practical implementation of the mechanisms – testimony to the strength of a formal multi-stakeholder initiative. For example, some of the rules were changed to better reflect commercial realities, rather than from a technical and process engineering perspective.

Kulim's sustainable palm oil is sold to the market via the Green Palm Book and Claim and the Mass Balance mechanisms. The Green Palm trading mechanism, a Book and Claim system, allows our customers to buy certificates for the volume of certified palm oil required. The Book and Claim mechanism is the most simplified method for a buyer to obtain certified oil without the high administrative costs and complex logistics. On the other hand, the Mass Balance mechanism allows certified palm oil to be mixed with conventional palm oil, but the entire process is monitored administratively. This method is slightly more stringent and complex than the Book and Claim system.



### Consuming palm oil

Obesity among Malaysians is increasingly a health concern due to changes in lifestyle and diet. Obesity can lead to other chronic diseases such as high blood pressure, heart and kidney problems. Malaysian consumers are also concerned about high fat intake and the types of fat they consume, which translates into choices on cooking oil types.

Palm oil is a basic and inexpensive ingredient for cooking in Malaysia, where we sell most of our palm oil. The vast majority of our palm oil is used for edible consumption, either as cooking oil or further processed into other food ingredients.

The palm oil is rich in natural chemical compounds important for health and nutrition. It is a natural source of Carotenoids (including pro-vitamin A), Vitamin D, E and K, as well as supplying fatty acids and other important fat-soluble micronutrients. No other vegetable oil has as much Vitamin E as palm oil and Vitamin E is a powerful anti-oxidant.

Often labelled as vegetable oil, palm oil is actually a type of fruit oil, much like coconut and olive oil. Many people mistake palm oil for coconut oil. However, the two have distinct uses and compositions. It is palm kernel oil that is similar to coconut oil in terms of chemical composition, physical characteristics and uses. Besides fatty acid composition, palm oil also differs from coconut oil with regard to its potential impact on the heart, as palm oil contains distinctly less saturated fat to coconut oil.

Moreover, palm oil in its solid state is much better for health as compared to other edible oils, as it does not have to undergo a chemical composition known as hydrogenation. Hydrogenation produces trans-fat, along with saturated fatty acids and modifies cis-fatty acids. Trans-fat has been linked as a contributory factor to breast and colon cancer, and heart disease.

We have no incident of non-compliance with regulations and voluntary codes concerning the health and safety impacts of our crude palm oil products.

# DOING OUR PART FOR THE PALM OIL SUPPLY CHAIN (continued)



VEGETABLE OILS AND SHORTENING	POLYUNSATURATED FATTY ACIDS	MONOUNSATURATED FATTY ACIDS	TOTAL UNSATURATED FATTY ACIDS	SATURATED FATTY ACIDS
Safflower Oil	75%	12%	86%	9%
Sunflower Oil	66%	20%	86%	10%
Corn Oil	59%	24%	83%	13%
Soybean Oil	58%	23%	81%	14%
Cottonseed Oil	52%	18%	70%	26%
Canola Oil	33%	55%	88%	7%
Olive Oil	8%	74%	82%	13%
Peanut Oil	32%	46%	78%	17%
Soft Tub Margarine	31%	47%	78%	17%
Stick Margarine	18%	59%	77%	19%
Vegetable Shortening	14%	51%	65%	31%
Palm Oil	9%	37%	46%	49%
Coconut Oil	2%	6%	8%	86%
Palm Kernel Oil	2%	11%	13%	81%

<sup>\*</sup>source: www.nutristrategy.com\fatsoils.htm

<b>ATA</b>	<b>SECTI</b>	ON	

Indicator	Measurement unit/breakdown	31.12. 2011	31.12. 2010	31.12. 2009	31.12. 2008	31.12. 2007
CATEGORY						
Total revenue Kulim Group	RM Million	7,042	5,489	5,806	3988	2,741
Total revenue Malaysia plantations	RM Million	821	575	508	536	340
Customers (% of sales)	Refinery	89	90	72	86	90
	Oleochemicals (subsidiary)	0	0	0	9	9
	Traders	11	10	10	3	1
	Biodiesel	0	0	16	1	0
EMPLOYEES						
Number of employees		5,206	4,906	4,909	5,029	5,048
Employee turnover		8.94	7.05	8.1		
	Management and staff	5.87	9.51	3.91	5.39	5.85
	Workers	4.64	24.63	8.49		
Employee categories	Management	235	227	189	189	179
	Non-executive staff	528	526	374	348	334
	Workers	4,443	4,153	4,301	4,492	4,535
Female employees		610	615	579	560	564
Male employees		4,596	4,291	4,285	4,469	4,484
Number of foreign workers	Indonesian	3,268	2,972	3,039	3,095	
	Indian	4	4	13	64	
	Bangladeshi	115	138	146	151	
	Others	3	0	0	0	
Male non-executive staff		339	344	236	217	
Female non-executive staff		189	182	138	131	
Female workers		382	390	400	389	
Male workers		4,061	3,763	3,901	4,103	
Female management		39	43	41	40	
Male management		196	184	148	149	
Ethnic/racial breakdown	Bumiputra	728	712	516	484	
	Chinese	4	4	5	6	
	Indian	31	37	42	45	
	Other non-Malaysian	0	0	0	2	
TRAINING						
Number of employees receiving	Management	1	0			
formal qualifications funded by Kulim	Non-management (males)	10	5			
IXUIIII	Total	11	5			
Total training cost as % of payroll		5.81	2.00	1.00	2.00	

## DATA SECTION (continued)

Indicator	Measurement unit/breakdown	31.12. 2011	31.12. 2010	31.12. 2009	31.12. 2008	31.12. 2007
LABOUR STANDARDS						
Minimum starting wage (inclusive of Special Gratuitous Payment ("SGP"))	RM per month	850	850			
Number of employees who are members of a trade union		1,334	1,602	1,544		
Number of women left on maternity leave		17	17			
% returned after maternity leave		100%	100%			
Number of complaints via grievance mechanism		0	0			
Reported sexual harassment cases		2	0	2		
COMMUNITY AND HOUSING						
Breakdown of charitable	Sports	6,480,000	4,300,000	4,852,112	4,935,170	
contributions (RM)	Culture/religion	5,500	36,288	500,000	40,000	
	Community health facilities	22,500	195,178	25,303	507,350	
	Children and education	167,500	584,917	116,720	73,365	
	Charity (basic needs)	56,100	97,656	84,400	7,372	
Number of employees and dependants housed		4,434				
Square metres per inhabitant		9.6	9.6	9.6		
HEALTH AND SAFETY						
Fatalities		1	3	0	1	1
Lost time accident rate (see item 3 under "Notes to Data")	Incidents per 200,000 working hours	5.8	7.6	7.5	7.8	9.7
Severity rate (see item 4 under "Notes to Data")	Average number of lost time per incident	4	3.34	4.2	3.5	3.6
Number of sprayers sustaining chemical injuries and eye injuries (chemical)	As per monthly report	Nil	Nil	Nil	Nil	
Types of injuries	Breakdown as per monthly report	Nil	Nil	Nil	Nil	
AGRICULTURE/ PRODUCTION						
Herbicide usage per hectare	Active ingredients per hectare litres	0.84	0.72	1.34	2.00	1.37
Paraquat usage per hectare	Active ingredients per hectare litres	0.03	0.02	0.04	0.04	0.06
Yield per hectare (mature palm)	Tonnes	21.89	19.01	21.22	22.70	22.65
Extraction rate (CPO)	%	20.20	20.24	19.90	19.13	18.75
Total titled land	Hectares (Malaysia)	43,890	37,450	38,069	37,796	31,312
Total hectares of planted oil palm	Hectares	40,323	34,413	34,966	35,261	28,779
Peat developed	Hectares	1,380	1,380	1,380	1,380	1,380

Indicator	Measurement unit/breakdown	31.12. 2011	31.12. 2010	31.12. 2009	31.12. 2008	31.12. 2007
ENVIRONMENT						
CO <sub>2</sub> Equivalents (mills only) (see	CO <sub>2</sub> -eq mt	168,571	151,643	130,701	124,674	88,625
item 5 under "Notes to Data")	CO <sub>2</sub> -eq/mt FFB	0.18	0.19	0.16	0.16	0.16
	Methane from POME	166,545	149,683	128,770	122,580	
	Emissions from diesel	2,027	1,960	1,931	2,094	
BOD level – new mill	PPM	261	298	292	262	485
Total fertiliser usage	Tonnes	39,692	38,609	37,535	41,173	
Total chemicals	Tonnes	130	154	193	145	50
Total FFB processed	Tonnes	919,307	806,297	834,271	740,244	561,036
Total effluents	Tonnes	664,881	597,567	522,227	574,068	561,036
Total boiler ash	Tonnes	4,597	4,031	4,171	3,971	3,570
Total production	CPO (tonnes)	185,666	163,233	166,059	141,634	105,216
	PK (tonnes)	53,678	47,758	49,950	42,102	29,256
	Fibre (tonnes)	128,837	115,109	124,917	85,715	76,879
	EFB (tonnes)	182,467	150,005	156,915	148,741	127,753
	Acid oil (tonnes)	26	351	1,226	882	676
Total water usage (mills only)	Tonnes	864,050	818,850	767,871	846,584	1,280,965
Total water usage (mills only)	Tonnes/tonne FFB	0.94	1.02	0.92	1.07	1.79
Total diesel usage (all uses)	Litres	758,411	733,436	804,686	872,574	885,268
Diesel use per tonne of FFB	Litre/ tonne FFB	0.82	0.91	0.96	1.10	1.24
Total number and volume of significant spills		Nil	Nil	Nil	Nil	Nil
SUPPLIERS						
Kulim estates FFB	Tonnes	554,156	453,391	449,341		
Johor Corp linked FFB	Tonnes	Nil	Nil	8,075		
FFB traders	Tonnes	305,672	297,634	330,883		
Smallholders FFB						
- Controlled	Tonnes	6,031	7,625	2,203		
– External	Tonnes	53,449	47,647	43,819		



### Scope of the report

This is the third sustainability report for the Plantation Division of Kulim (Malaysia) Berhad, covering the calendar years of 2010 and 2011. Our previous reports were published in October 2008 and May 2010. We continue to use the Global Reporting Initiative ("GRI") Guidelines as the basis of reporting, and have adopted GRI G3.1 for this report. The principles of the AA1000AS standard of responsiveness, materiality and inclusivity have guided the contents.

The report brings together our sustainability initiatives, including current and future directions. It is intended to be useful to all our stakeholders – our customers, employees, shareholders, communities as well as being a communication tool to various interested parties about our approach to the social, environmental and economic aspects of our business.

This report does not cover Kulim's plantation operations outside Malaysia. Kulim's then-subsidiary, New Britain Palm Oil Ltd produces its Sustainability Report for 2010/11, which can be found on the company's website. However, where some synergies are material, they are mentioned in this report. The boundaries of the report also do not cover the Company's Foods and Restaurants Division as it is in the process of being divested as at the time of reporting. The report also does not cover Intrapreneur Ventures Division in Malaysia.

Unless otherwise stated, all data is as at 31 December 2010 and 31 December 2011.

We are committed to continuing our reporting journey, and expect to publish a sustainability report bi-annually.

### Materiality

We define material issues as those with high interest or impact for both Kulim and our stakeholders. Please refer to section "Strategy, policy and management systems" for more information on the prioritisation of material issues.

We have made every effort to augment our reporting with detailed performance indicators in areas where we have material control, and where the impact of our activities is considered significant. Other issues, such as detailed data on our operations and business activities that are already covered in our Annual Report, are not repeated at length here.

### Responsiveness

We aim to ensure that our disclosures address the needs of stakeholders. The report covers key areas that have been raised directly with us in our stakeholder engagement, as well as areas being raised in multi-stakeholder platforms such as the RSPO.

### **Inclusivity**

We have formal process of stakeholder participation via the multi-stakeholder initiative, the RSPO and through various initiatives by our Sustainability and Quality Department, which is responsible for outreach programmes to our various stakeholders in an ongoing manner. We maintain an open door policy for anyone who is impacted by our operations. Please refer to "Engaging our stakeholders" for more information.





### Global Reporting Initiative G3.1 Index

### Indicator

### Type (of reporting)

C - Core indicators

F - Full reporting A – Additional indicators P - Partially reporting

Not - Not reported

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment
STRATE	EGY AND ANALYSIS					
1.1	Statement from the most senior decision-maker of the organisation.		Welcome from the Chairman and the Managing Director	2-3	F	
1.2	Description of key impacts, risks and opportunities.		Commitments and targets  Business Profile – Malaysia	5 8-9	F	
			Corporate Governance	14-15		
			Strategy, policy and management systems	16-20		
ORGAN	NISATIONAL PROFILE					
2.1	Name of the organisation		Business Profile	6-13	F	
2.2	Primary brands, products and/or services		Business Profile	6-13	F	
2.3	Operational Structure		Business Profile	6-13	F	
2.4	Headquarters location		Business Profile	6-13	F	
2.5	Countries of operation		Business Profile	6-13	F	
2.6	Nature of ownership and legal form		Business Profile	6-13	F	
2.7	Markets served		Doing our part for the palm oil supply chain	41-44	F	
2.8	Scale of organisation		Kulim in brief Business Profile	4 6-13	F	
2.9	Significant changes during the reporting period regarding size, structure, or ownership.		Business Profile	6-13		
2.10	Awards		Business Profile	6-13		
REPOR	T PARAMETERS					
3.1	Reporting period		Scope of the report	48-49	F	
3.2	Date of most recent previous report		Scope of the report	48-49	F	
3.3	Reporting cycle		Scope of the report	48-49	F	
3.4	Contact		Contact and feedback	62	F	
3.5	Process for defining report content		Scope of the report	48-49	F	
3.6	Boundary of the report		Scope of the report	48-49	F	
3.7	Specific limitations on the scope or boundary of report.		Scope of the report	48-49		
3.8	Basis for reporting on joint ventures, subsidiaries, leased facilities, outsourced operations and other entities.		Annual report			

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment
REPOR	T PARAMETERS (continued)					
3.9	Data measurement techniques and the bases of calculations.		Data Section	45-47	F	
3.10	Effect of any restatements.				NA	No restatements
3.11	Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report.				NA	No significant changes
3.12	Table identifying the locations of the Standard Disclosures in the report.		Global Reporting Initiative G3.1 Index	50-56	F	
GOVER	NANCE, COMMITMENT AND ENGAGEMENT					
4.1	Governance structure of the organisation.		Corporate Governance	14-15	F	
4.2	Indicate whether the Chair, of the highest governance body is also an executive officer.		Corporate Governance	14-15	F	
4.3	For organisations that have a unitary board structure, state the number and gender of members of the highest governance body that are independent and/or non-executive members.		Corporate Governance	14-15	F	
4.4	Mechanisms for shareholders and employees to provide recommendations or direction to the highest governance body.		Corporate Governance	14-15	F	
4.5	Linkage between compensation for members of the highest governance body, senior managers and executives, and the organisation's performance.		Corporate Governance	14-15	F	
4.6	Processes for the highest governance body to ensure conflicts of interest are avoided.		Corporate Governance	14-15	F	
4.7	Process for determining the composition, qualification, and expertise of the members of the highest governance body and its committees, including any consideration of gender and other indicators of diversity.		Corporate Governance	14-15	F	
4.8	Internally developed statements of mission or values, codes of conduct, and principles relevant to economic, environmental and social performance, and the status of their implementation.		Strategy, policy and management systems	16-20	F	
4.9	Procedures of the highest governance body for overseeing the organisation's identification and management of economic, environmental, social performance, including relevant risks and opportunities, and adherence or compliance with internationally agreed standards, codes of conduct and principles.		Corporate Governance Strategy, policy and management systems	14-15 16-20	Р	
4.10	Process for evaluating the highest governance body's own performance, particularly with respect to economic, environmental and social performance.		Corporate Governance	14-15	F	

### Global Reporting Initiative G3.1 Index (continued)

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment			
GOVER	GOVERNANCE, COMMITMENT AND ENGAGEMENT (continued)								
4.11	Explanation of whether and how the precautionary approach or principle is addressed by the organisation.		Protecting biodiversity and mitigating negative impacts	22-25	Р	We adopt the Precautionary Approach as a general guide for our business practices.			
4.12	Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses.		Business Profile – Malaysia  Strategy, policy and management systems	8-9 16-20	F				
4.13	Memberships in association and/ or national/ international advocacy organisations.		Strategy, policy and management systems	16-20	Р				
4.14	List of stakeholder groups engaged by the organisation.		Engaging our stakeholders	21	F				
4.15	Basis for identification and selection of stakeholders with whom to engage.		Strategy, policy and management systems	16-20	F				
			Engaging our stakeholders	21					
4.16	Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group.		Engaging our stakeholders	21	Р				
4.17	Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded to these key topics and concerns, including through its reporting.		Engaging our stakeholders	21	F				

### **Performance Indicators**

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment
ECON	OMIC					
	Disclosure on Management Approach		Business Profile	6-13	Р	
			Strategy, policy and management systems	16-20		
EC1	Direct economic value generated and distributed, including revenues, operating costs, employee compensation, donations and other community investments, retained earnings, and payments to capital providers and governments.	С	Kulim in brief Business Profile	6-13	Р	
EC2	Financial implications and other risks and opportunities for the organisation's activities due to climate change.	С	Addressing climate change issues	28-29	F	We are working on a carbon footprint to better assess and quantify the risks and/ or opportunities, given the regulatory and industry requirements.
EC3	Coverage of the organisation's defined benefit plan obligations.	С	Addressing the issue of foreign workers in Malaysia	30-32	Р	

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment			
ECONO	ECONOMIC (continued)								
EC6	Policy, practices, and proportion of spending on locally-based suppliers at significant locations of operation.	С	Doing our part for the palm oil supply chain	41-44	F	Given the highly perishable nature of the oil palm crops or "Fresh Fruit Bunches (FFB)," all FFB for our mills have to be sourced from our neighbouring estates. By industry norms, we prefer locally based suppliers.			
EC7	Procedures for local hiring and proportion of senior management hired from the local community at locations of significant operations.	С	Employees retention	33-35	F	While we do not have a specific policy for hiring local residents, all our staff are Malaysians.			
EC8	Development and impact of infrastructure investments and services provided primarily for public benefit through commercial, inkind, or pro bono engagement.	С	Community and economic contributions	40	F	While we do not normally conduct community needs assessments, we have an open-door policy for local communities to approach the Company for assistance.			

Not rep	Not reported: EC4, 5 and 9.								
ENVIRO	ONMENTAL								
	Disclosure on Management Approach		Strategy, policy and management systems	16-20	Р				
			Environment	22-29					
EN1	Materials used by weight or volume	С	Business Profile – Malaysia  Keeping our natural waterways free from contamination	8-9 26-27	Р	The key raw materials for our estates and mills are FFB water, fertilisers and herbicides.			
EN8	Total water withdrawal by source.	С	Keeping our natural waterways free from contamination	26-27	Р				
EN11	Location and size of land owned, leased, managed in, or adjacent to, protected areas and areas of high biodiversity value outside protected areas.	С	Protecting biodiversity and mitigating negative impacts	22-25	F	Please refer to our annual RSPO surveillance document for the size of each operational sites in hectares.			
EN12	Description of significant impacts of activities, products, and services on biodiversity in protected areas and areas of high biodiversity value outside protected areas.	С	Protecting biodiversity and mitigating negative impacts	22-25	Р				
EN13	Habitats protected or restored.	А	Protecting biodiversity and mitigating negative impacts	22-25	Р				
EN14	Strategies, current actions, and future plans for managing impacts on biodiversity.	А	Protecting biodiversity and mitigating negative impacts	22-25	F				
EN15	Number of IUCN Red List species and national conservation list species with habitats in areas affected by operations, by level of extinction risk.	А	Protecting biodiversity and mitigating negative impacts	22-25	F				

### Global Reporting Initiative G3.1 Index (continued)

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment
ENVIRO	DNMENTAL (continued)					
EN16	Total direct and indirect greenhouse gas emissions by weight.	C	Addressing climate change issues	28-29	P	EN16 recommend the reporter to refer to the Greenhouse Gas Protocol Initiative, the Kyoto Protocol and the Intergovernmental Panel on Climate Change ("IPCC"). However, the RSPO Greenhouse Gas calculator is a more relevant industry tool, as it is a harmonised framework that is compatible with international GHG accounting methodologies such as IPCC and the International Sustainability and Carbon Certification ("ISCC"), which are the applicable standards for the sustainable palm oil industry. As we have yet to conduct a full carbon footprint, we cannot fully disclose against this indicator for this report.
EN18	Initiatives to reduce greenhouse gas emissions and reductions achieved.	A	Addressing climate change issues	28-29	Р	As we have yet to conduct a full carbon footprint, we cannot fully disclose against this indicator for this report.
EN21	Total water discharge by quality and destination.	С	Keeping our natural waterways free from contamination	26-27	F	The information related to water discharged falls under the "planned" category.
EN22	Total weight of waste by type and disposal method.	С	Keeping our natural waterways free from contamination	26-27	F	We reuse, recycle or incinerate all the solid wastes for the mills, as per standard industry operating practices.
Not rep	oorted: EN2,3,4,5,6,7,9,10,17,19,20,23,24,25,26,2	7,28,29 and	130.			

LABOU	JR					
	Disclosure on Management Approach		Strategy, policy and management systems	16-20	Р	
			Social	30-40		
LA1	Total workforce by employment type, employment contract, and region, broken down by gender.	С	Addressing the issue of foreign workers in Malaysia  Employees retention  Empowering women	30-32 33-35 39	F	
			Empowering women	39		
LA2	Total number and rate of new employee hired and employee turnover by age group, gender, and region.	С	Addressing the issue of foreign workers in Malaysia	30-32	Р	
			Employees retention	33-35		
LA15	Return to work and retention rates after parental leave, by gender.	С	Empowering women	39		Parental leave refers to maternity leave.

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment		
LABOU	LABOUR (continued)							
LA4	Percentage of employees covered by collective bargaining agreements.	С	Addressing the issue of foreign workers in Malaysia	30-32	F			
LA7	Rates of injury, occupational diseases, lost days, and absenteeism, and total number of work-related fatalities, by region and by gender.	С	Occupational health and safety	36-38	F	The pertinent Health and Safety matrix for our operations are lost time accident rate, fatality rate and severity rate.		
LA8	Education, training, counselling, prevention, and risk-control programmes in place to assist workforce members, their families, or community members regarding serious diseases.	С	Occupational health and safety	36-38	Р	The case study on training to prevent lumbago is for our workers.		
LA10	Average hours of training per year per employee, by gender, and by employee category.	С	Employees retention	33-35	Р			
LA11	Programs for skills management and lifelong learning that support the continued employability of employees and assist them in managing career endings.	А	Addressing the issue of foreign workers in Malaysia Employees retention	30-32	F			
			Empowering women	39				
LA13	Composition of governance bodies and breakdown of employees per employee category according to gender, age group,	С	Addressing the issue of foreign workers in Malaysia	30-32	Р			
	minority group membership, and other indicators of diversity.		Employees retention Empowering women	33-35				
			Linpowering women	39				

Not reported: LA3,5,6,9,12 and 14.

HUMA	N RIGHTS				
	Disclosure on Management Approach		Strategy, policy and management systems	16-20	Р
			Addressing the issue of foreign workers in Malaysia	30-32	
HR2	Percentage and total number of significant investment agreements and contracts that include clauses incorporating human rights concerns, or that have undergone human rights screening.	С	Doing our part for the palm oil supply chain	41-44	Р
HR4	Total number of incidents of discrimination and corrective actions taken.	С	Empowering women	39	F

### Global Reporting Initiative G3.1 Index (continued)

	GRI Disclosure	Indicator	Location-Section	Page	Туре	Comment
HUMA	N RIGHTS (continued)					
HR5	Operations and significant suppliers identified in which the right to exercise freedom of association or collective bargaining may be violated or at significant risk, and actions taken to support these rights.	С	Addressing the issue of foreign workers in Malaysia	30-32	Р	
HR7	Operations and significant suppliers identified as having significant risk for incidents of forced or compulsory labour, and measures taken to contribute to the elimination of all forms of forced or compulsory labour.	С	Addressing the issue of foreign workers in Malaysia	30-32	F	

Not reported: HR1,3,6,8,9,10 and 11.

SOCIE	SOCIETY						
	Disclosure on Management Approach		Strategy, policy and management systems	16-20	Р		
SO1	Percentage of operations with implemented local community engagement, impact assessments, and development programmes.	С	Protecting biodiversity and mitigating negative impacts  Community and economic contributions	22-25	F		

Not reported: SO2,3,4,5,6,7,8,9 and 10.

	10011eported: 3-02/3/, 1/3/0// (0/2 dilid 10.							
PROD	JCT RESPONSIBILITY							
	Disclosure on Management Approach		Doing our part for the palm oil supply chain	41-44	P	We sell our product to other businesses, which in turn use the products as raw materials for food items. It is difficult for us to address that directly affect customers, namely, health and safety, information and labelling, marketing, and privacy. This is because we do not have control over how our customers address the issues relevant to Product Responsibility.		
PR2	Total number of incidents of non-compliance with regulations and voluntary codes concerning the health and safety impacts of products and services during their life cycle, by type of outcomes.	A	Doing our part for the palm oil supply chain	41-44	F	No incidents recorded in 2010-11		

Not reported: PR1,3,4,5,6,7,8 and 9.

# ABOUT THE REPORT Notes to Data

- 1. Oil Extraction Rate ("OER") the total amount of crude palm oil produced divided by total amount of Fresh Fruit Bunches ("FFB") used, giving a ratio scale. This is often used in the industry as a measure of quality of the FFB.
- 2. This calculation is only limited to the mills. It does not include the estates and the journey of the FFB from the estates to the mills.
- 3. Lost time accident rate shows how many employees per 100 employees have been injured or suffered an accident that had to be recorded. The number of recordable cases is multiplied by 200,000, and then divided by the total number of labour hours by the company.
- 4. Severity rate shows days lost due to work injuries. Average number of lost days per injury.
- 5. Calculations of CO<sub>2</sub> from POME effluents and has been calculated using "Brinkmann Consultancy in Greenhouse Gas Emissions from Palm Oil Production Literature review and proposals from the RSPO Working Group on Greenhouse Gases"
  - FFB Processed x 0.7 x 50 x 0.21 x 1/1000 x 21
  - Diesel Usage x 2.4/1000

### Independent Assurance Opinion Statement

### 2010/2011 Kulim (Malaysia) Berhad Sustainability Report

The British Standards Institution (BSI) is independent to Kulim (Malaysia) Berhad and has no financial interest in the operation of Kulim (Malaysia) Berhad other than for the assessment and verification of the sustainability statements contained in this report.

This Independent assurance opinion statement has been prepared for Kulim (Malaysia) Berhad only for the purpose of verifying its statements relating to its sustainability more specifically described in the Scope below. It was not prepared for any other purpose. BSI will not, in providing this Independent assurance opinion statement, accept or assume responsibility (legal or otherwise) or accept liability for or in connection with any other purpose for which it may be used, or to any person by whom the Independent assurance opinion statement may be read.

This Independent assurance opinion statement is prepared on the basis of review by BSI of information presented by Kulim (Malaysia) Berhad. The review does not extend beyond such information and is solely based on it. In performing such review, BSI has assumed that all information is complete and accurate.

Any queries that may arise by virtue of this Independent assurance opinion statement or matters relating to it should be addressed to Kulim (Malaysia) Berhad only.

### Scope

The scope of engagement agreed upon with Kulim (Malaysia) Berhad includes the followings:

- The assurance covers the whole sustainability report focusing on systems and activities during the 2010/2011 calendar year on Kulim (Malaysia) Berhad headquarters and relevant operations in its plantation division in Malaysia only.
- The evaluation of the nature and extent of the adherence of Kulim (Malaysia) Berhad to all three AA1000 AccountAbility Principles and the reliability of specified sustainability performance information in this report was conducted in accordance with type 2 of AA1000AS (2008) sustainability assurance engagement.

This statement was prepared in English only.

### **Opinion Statement**

We conclude that the 2010/2011 Kulim (Malaysia) Berhad Sustainability Report provides a fair view of the programmes and performance of Kulim (Malaysia) Berhad during 2010/2011. We believe that the 2010/2011 economic, social and environment performance indicators are correctly represented.

Our work was carried out by a team of CSR report assurors in accordance with the AA1000 Assurance Standard (2008). We planned and performed this part of our work to obtain the necessary information and explanations we considered sufficient to provide evidence that the description of the approach of Kulim (Malaysia) Berhad to AA1000 Assurance Standard and their self-declaration of compliance with the GRI guidelines were fairly stated.

### Methodology

Our work was designed to gather evidence on which to base our conclusion. We undertook the following activities:

- A top level review of issues raised by external parties that could be relevant to policies of Kulim (Malaysia) Berhad to provide a check on the appropriateness of statements made in the report.
- Discussion with managers on the approach of Kulim (Malaysia) Berhad to stakeholder engagement. Moreover, we had sampled two external stakeholders with which to conduct interviews.
- 19 interviews with staff involved in sustainability management, report preparation and provision of report information were carried out.
- Review of key organizational developments.
- Review of the extent and maturity of the relevant accounting systems for financial and non-financial reports.
- Review of the findings of internal audits.
- The verification of performance data and claims made in the report through meeting with managers responsible for gathering data.
- Review of the processes for gathering and ensuring the accuracy of data, followed data trails to initial aggregated source and checked sample data to greater depth during site visits.

- The consolidated financial data are based on audited financial data; we checked that this data was consistently reproduced.
- Review of supporting evidence for claims made in the reports.
- An assessment of the company's reporting and management processes concerning this reporting against the principles of Inclusivity, Materiality and Responsiveness as described in the AA1000 AccountAbility Principles Standard (2008).

#### Conclusions

A detailed review against the AA1000 AccountAbility Principles of Inclusivity, Materiality and Responsiveness and sustainability performance information as well as the GRI guidelines are set out below:

### **Inclusivity**

This report reflects that Kulim (Malaysia) Berhad has continually made a commitment to its stakeholders, as there was participation of stakeholders in developing and achieving an accountable and strategic response to sustainability. There are fair reporting and disclosures for economic, social and environmental information in this report, so that appropriate planning and target-setting can be supported. In our professional opinion the report covers the inclusivity issues of Kulim (Malaysia) Berhad. However, the future report could be enhanced in the following area:

Future reporting may consider including external stakeholder opinions when selecting material issues. This will enable the Sustainability Report to be more comprehensive.

### Materiality

Kulim (Malaysia) Berhad publishes sustainability information completely with materiality analysis that enables its stakeholders to make informed judgments about the company's management and performance. In our professional opinion the report covers the material issues of Kulim (Malaysia) Berhad. However, the future report could be enhanced in the following area:

To consider establishing a systematic process for identifying stakeholders and their concerns through participation from stakeholders besides management to address issues comprehensively.

### Responsiveness

Kulim (Malaysia) Berhad has implemented practices to respond to the expectations and perceptions of its stakeholders. An Ethical Policy for Kulim (Malaysia) Berhad is developed and continually provides the opportunity to further enhance the responsiveness of Kulim (Malaysia) Berhad to stakeholder concerns. In our professional opinion the report covers the responsiveness issues of Kulim (Malaysia) Berhad. However, the future report could be enhanced in the following areas:

- Continuously develop and update the responsiveness strategy for stakeholders by adding Corporate Social Responsibility requirements for supply chain review.
- Enhance the Sustainability Reporting frequency to annual basis in order to allow the comparability and timelines of future Corporate Social Responsibility performance in information given to stakeholders.

#### **Performance information**

Our work described in this statement was based on specified sustainability performance information such as GRI G3.1 core indicators disclosed in this report which Kulim (Malaysia) Berhad and BSI have agreed to include in the scope. In our view, the data and information contained within 2010/2011 Sustainability Report of Kulim (Malaysia) Berhad are reliable by means of vouching, re-tracking, re-computing and confirmation.

### **GRI-reporting**

Kulim (Malaysia) Berhad provided us with their self declaration of compliance within GRI G3.1 Guidelines and the classification to align with application level B+. Based on our review, we confirm that social responsibility and sustainable development indicators with reference to the GRI Index are reported, partially reported or omitted. In our professional opinion the self-declaration covers the social and sustainability issues of Kulim (Malaysia) Berhad. In this third year report, extended indicators are fairly disclosed as requested in application level B of GRI G3 guideline.

- Benchmarking the performance indicators from historic and peer data in future report.
- To align current data with GRI G3.1 performance indicator to enable future data collections are covered and collected efficiently.



### Independent Assurance Opinion Statement (continued)

#### **Assurance level**

Moderate level assurance provided is in accordance with AA1000 Assurance Standard (2008) in our review, as defined by the scope and methodology described in this statement.

### Responsibility

This CSR report is the responsibility of the Chairman of Kulim (Malaysia) Berhad as declared in his responsibility letter. Our responsibility is to provide an independent assurance opinion statement to stakeholders giving our professional opinion based on the scope and methodology described.

### **Competency and Independence**

The assurance team was composed of auditors trained in a range of sustainability, environmental and social standards including AA1000 AS, ISO14001, OHSAS18001, ISO 9001, RSPO and ISCC. BSI is a leading global standards and assessment body founded in 1901. The assurance is carried out in line with the BSI Fair Trading Code of Practice.

For and on behalf of BSI:

Alwi Hafiz

Managing Director, BSI ASEAN 28 June, 2012









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BSI Singapore is a subsidiary of British Standards Institution.

Glossary

#### **Biodiversity**

The diversity (number and variety of species) of plant and animal life within a region.

#### **Biofuels**

Biofuels are fuels that are derived from biomass (recently living organisms such as wood or vegetable oil) or their metabolic by-products, such as manure from cows. They are a renewable energy source, unlike other natural resources such as petroleum or coal.

### **Biological Oxygen Demand ("BOD")**

The amount of oxygen used when organic matter undergoes decomposition by micro-organisms. Testing for BOD is done to assess the amount of organic matter in water.

#### **Bumiputra**

Indigenous Malaysian. A Malaysian of Malay or other indigenous origin.

### Clean Development Mechanism ("CDM")

An arrangement under the Kyoto Protocol allowing industrialised countries with a greenhouse gas reduction commitment (called Annex 1 countries) to invest in projects that reduce emissions in developing countries as an alternative to more expensive emission reductions in their own countries.

#### CO<sub>2</sub> Equivalents

Carbon dioxide equivalents (CO<sub>2</sub> eq.) provide a universal standard of measurement against which the impacts of releasing (or avoiding the release of) different greenhouse gases can be evaluated.

#### **Effluents**

Liquid waste water discharged from processes such as mill process into separate water body.

### **Employees**

Include workers, staff (full-time paid employees in the mills, estates and corporate office) and management.

### Generation Y ("Gen Y")

The generation born in the 1980s and 1990s, typically regarded as increasingly familiar with digital and electronic technology.

### Global Reporting Initiative ("GRI")

A multi-stakeholder standard for sustainability reporting, providing guidance on determining report content and indicators.

#### **High Conservation Values**

The concept of High Conservation Value Forests ("HCVF") was first developed by the Forest Stewardship Council ("FSC") in 1999 as their 9<sup>th</sup> principle. The FSC defined HCVF as forests of outstanding and critical importance due to their environmental, socio-economic, cultural, biodiversity and landscape value.

#### International Labour Organisation ("ILO")

A tripartite world body representative of labour, management and government and is an agency of the United Nations. It disseminates labour information and sets minimum international labour standards called "conventions", offered to member nations for adoption.

### **Independent Director**

According to Bursa Malaysia, an independent director means a director who is independent of management and free from any business or other relationship which could interfere with the exercise of independent judgement or the ability to act in the best interests of an applicant or a listed issuer.

### Integrated Pest Management ("IPM")

A pest control strategy that uses an array of complementary methods: mechanical devices, physical devices, genetic, biological, legal, cultural management, and chemical management. These methods are done in three stages: prevention, observation, and intervention. It is an ecological approach with a main goal of significantly reducing or eliminating the use of pesticides.

### **IUCN Red List**

The International Union for Conservation of Nature and Natural Resources (also known as The World Conservation Union) is an organisation based in Switzerland which is involved in preservation of natural resources. Publishes the Red Data Book, which lists the endangered species of every nation.

#### **Non-Executive Director**

A director who does not currently hold other employment with the company. Unlike an Independent Director, a Non-Executive Directior can have significant financial interests or close personal ties to the company.

#### NGC

Non-governmental organisation. In this report used to refer to grass-roots and campaigning organisations focusing on environmental or social issues.

#### Pea

Peat is an accumulation of partially decayed vegetation matter. Peat forms in wetlands or peatlands, variously called bogs, moors, muskegs, pocosins, mires, and peat swamp forests.

#### Ringelmann Index

A chart used in air pollution evaluation for assigning the degree of blackness of smoke emanating from a source. The observer compares the shades of grey (white to black) with a series of shade diagrams formed by horizontal and vertical black grid lines on a white background. A corresponding number, the Ringelmann number, is then assigned to describe the best match; numbers range from 0 (white) to 5 (black).

### Roundtable on Sustainable Palm Oil ("RSPO")

A multi-stakeholder organisation based in Kuala Lumpur, Malaysia. The organisation has developed a certification scheme for sustainable palm oil.

### Social Impact Assessment ('SIA")

Includes the processes of analysing, monitoring and managing the intended and unintended social consequences, both positive and negative, of planned interventions (policies, programmes, plans, projects) and any social change processes invoked by those interventions. Its primary purpose is to bring about a more sustainable and equitable biophysical and human environment.

### **SA8000**

SA8000 is an international workplace-quality standard based on the concept of social accountability, its major objective is to ensure application of ethical practices in hiring and treatment of employees and in production of goods and services. Released in 1997 by Social Accountability International ("SAI"). It relies on the codes-of-conduct affirmed by the International Labour Organisation ("ILO"), the Universal Declaration of Human Rights, and UN Convention on the Rights of a Child.

#### Staff

Salaried full-time employee in the mills, estates and corporate office. Does not include workers.

### **Stakeholders**

Any group or individual who are affected by or can affect the company's operations.

### Sustainability

A term expressing a long-term balance between social, economic and environmental objectives. Often linked to Sustainable Development which is defined as "Development that meets the need of current generations without compromising the needs of future generations".

### **CONTACT AND FEEDBACK**







THIS REPORT IS PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER FROM CERTIFIED SUSTAINABLE SOURCES

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